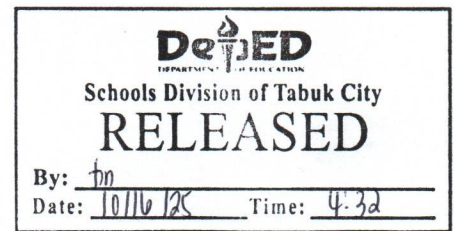




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

16 October 2025

DIVISION MEMORANDUM

No. 471 s. 2025

TO : Assistant Schools Division Superintendent
SGOD Chief and CID Chief
All District Supervisors and Education Program Supervisors
All School Heads and Teachers
All Others Concerned

**CONDUCT OF SCHOOL YEAR 2025-2026 IN-SERVICE TRAINING FOR
TEACHERS (INSET)**

1. Pursuant to RM No. 760, s. 2025 titled Conduct of School Year 2025-2026 In-Service Training for Teachers (INSET), the Schools Division Office of Tabuk City hereby informs all public elementary and secondary schools of the conduct of the School-Based INSET on October 27-31, 2025.

2. The conduct of this activity aims to ensure quality teaching and promote the continuous professional development of teachers in line with DepEd's mandate. Through this INSET program, teachers will be equipped with updated pedagogical strategies, enhanced content knowledge, and innovative practices to address diverse learners' needs in alignment with the Revised MATATAG Curriculum Framework and other ongoing educational reforms.

3. All identified participants are required to accomplish the profiling form prior to the conduct of the School INSET by accessing the link: <https://tinyurl.com/CARpaxProf> and **tick INSET 2025-2026 among the list of title of trainings.**

4. To ensure uniformity across schools, the training matrix and the template for the Certificate of Participation are accessible and downloadable through this link:

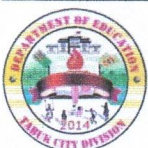


<https://tinyurl.com/InsetTrainingMat2025> or by scanning the QR code:

5. For any queries and clarifications, please get in touch with SGOD-HRTD SEPS Harriet C. Buslig at 09366172027 and EPS II Shamgar Louie N. Candelario at 09568334594.

6. Widest dissemination of this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
Tabuk City, Kalinga
NAME OF YOUR SCHOOL

TRAINING MATRIX
CONDUCT OF THE SCHOOL YEAR 2025-2026 IN-SERVICE TRAINING FOR TEACHERS
(INSET)
October 27-30, 2025

Day 1			
Inclusive Time	Mins	Program	RESOURCE SPEAKER/ PERSON IN-CHARGE
7:30 - 8:00	30 min	Registration Opening Program - National Anthem - Ecumenical Prayer - DepEd QPS - Roll Call Opening Remarks/ Message	
8:00 am – 10:00	120 min	Reflective practice and instructional refinement in the implementation of the Revised K to 12 Curriculum	
10:00-10:15	15 mins	Health Break	
10:15 – 12:00	105 mins	Reflective practice and instructional refinement in the implementation of the ARAL-Reading Program	
12:00 – 1:00	60 min	Lunch Break	
1:00 – 3:00	120 min	Strengthening inclusive instruction	
3:00 – 3:15	15 min	Health Break	
3:15 – 4:45	90 min	Strategies for promoting literacy and numeracy	
4:45 – 5:00	15 min	End of the day evaluation / Writing Activity / Reflection /other reminders	
DAY 2			
Inclusive Time	Mins	Program	
7:45 – 8:00	15 min	Management of Learning	
8:00 – 10:00	120 min	Strategies for developing critical and creative thinking as well as other higher-order thinking skills	
10:00 – 10:15	15 min	Health Break	
10:15 – 12:00	105 min	Instructional strategies for non-major teachers handling Filipino in Junior and Senior High School	
12:00 – 1:00	60 min	Lunch Break	
1:00 -3:00	120 min	Empowering teachers on Socio-Emotional Learning (SEL) in classroom instruction	
3:00 -3:15	15 min	Health Break	
3:15 – 4:45	90 min	Strategies for supporting continuity of learning during emergency situations through flexible modalities	
5:00 – 5:15	15 min	End of the day evaluation / Writing Activity / Reflection /other reminders	
DAY 3			
Inclusive Time	Mins	Program	
7:45 – 8:00	15 min	Management of Learning	
8:00 – 10:00	120 min	Accelerating digital adoption for effective and accessible learning delivery	
10:00 – 10:15	15 min	Health Break	
10:15 – 12:00	105 min	Strengthening instruction and assessment in the Alternative Learning System	
12:00 – 1:00	60 min	Lunch Break	
1:00 – 2:30	90 min	Enhanced delivery of Guidance services by Guidance designates in schools	
2:30 – 4:30	120 min	Workshop	
4:40 – 5:00	150 min	End of the day evaluation / Writing Activity / Reflection /other reminders	
DAY 4			
Inclusive Time	Mins	Program	
8:00 – 5:00	8 hrs	This day is allotted for any topics not mentioned or indicated above or other school concerns that need to be addressed or accomplished. You may add topics but not to remove the recommended topics. For example, review of School AIP, midyear OPCRF/IPCRF Review and others.	
DAY 5			
Inclusive Time	Mins	Program	
8:00 – 5:00	8 hrs	This day is allotted for any topics not mentioned or indicated above or other school concerns that need to be addressed or accomplished. You may add topics but not to remove the recommended topics. For example, review of School AIP, midyear OPCRF/IPCRF Review and others.	



Republika ng Pilipinas
Kagawaran ng Edukasyon
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
PLEASE PUT HERE THE NAME OF YOUR SCHOOL

awards this

CERTIFICATE OF PARTICIPATION

to

JUAN C. DELA CRUZ

for actively participating in the **CONDUCT OF SCHOOL YEAR 2025-2026 IN-SERVICE TRAINING FOR TEACHERS (INSET): (please indicate if training type is Managerial, Supervisory, Technical, or Foundation)** held at Name of School on October 27-31, 2025 equivalent to 40 hours of training.

(Reference: School Memorandum No. ____ s. 2025)

Given this ____ day of October 2025 at ____.

Signature over Printed Name of School Head (School) or
Signature over Printed Name of PSDS (District)