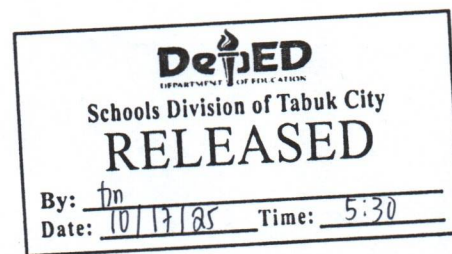




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

October 17, 2025

DIVISION MEMORANDUM

No. 474, s. 2025

**CALL FOR SUBMISSION OF RESEARCH PROPOSALS FOR FUNDING
UNDER THE 2026 BASIC EDUCATION RESEARCH FUND (BERF)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads and Teachers
Non-teaching personnel
All others Concerned

1. The Schools Division Research Committee (SDRC) informs all concerned of the issuance of **Regional Memorandum No. 779, s. 2025**, which announces the Call for Research Proposal submissions for possible funding under the 2026 Basic Education Research Fund (BERF) from all governance levels for evaluation by the committee.

2. The official memorandum and its attachments can be accessed through the following link:

<https://bit.ly/Call4BERF>

3. All interested researchers are encouraged to submit proposals aligned with DepEd Order No. 16, s. 2017 and the **priority research areas** indicated in the Regional Memorandum.

4. The following **required attachments** which could all be downloaded from the e-TABUK in Research shared folder via <https://www.tinyurl.com/eTABUKsharedfolder> must be included in the submission:0c

- Evaluation Checklist for Basic/Action Research Proposal signed by the School Research Coordinator and School Research Committee Chairman (**scanned copy**)
- Application Form and Endorsement of Immediate Supervisor (**scanned copy**)
- Anti-Plagiarism Declaration and Absence of Conflict-of-Interest Declaration (**scanned copy**)
- Research Proposal with data gathering instruments and following the required format or forms and styles (**MS Word format**)





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5. All submitted proposals are expected to have undergone screening and review at the school/ district level (whichever is applicable) following the required forms and styles.
 6. To facilitate review, researchers are to submit their proposals in *MS Word* through email at planningandresearch.dotabuk@gmail.com not later than **November 7, 2025**.
 7. The target implementation of research proposals shall be at least **February 2026 onwards** to be completed on or before **September 2026**.
 8. All qualified proposals at the division level will be endorsed to the Regional Research Committee for further review and approval.
 9. Immediate and wide dissemination of this Memorandum is desired.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 