



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga

October 17, 2025

Division Memorandum
No. 478, s. 2025

**CONTINUATION OF THE VALIDATION AND PRINTING OF RECLASSIFICATION
FORM FOR TEACHING POSITIONS (RFTP)**

To: Asst. Schools Division Superintendent
Members of the HRMPSB and Sub-committees

1. The Schools Division of Tabuk City shall continue to validate and print the Reclassification Form for Teaching Positions (RFTP) on October 20-24, 2025 at the Katarungan Hall of the Schools Division of Tabuk City.
3. Relevant to this, the Administrative Officers mentioned in Division Memorandum No. 443, s. 2025 and Division Advisory No. 84-2025 shall continue to report at the Division Office to participate in the aforementioned activity. This however, shall not impede their regular duties and responsibilities in their respective school assignments.
4. Immediate dissemination of and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the Authority of the
SCHOOLS DIVISION SUPERINTENDENT

JAN NOWEL E. PEÑA
Asst. Schools Division Superintendent



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