



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepED DEPARTMENT OF EDUCATION	
Schools Division of Tabuk City	
RELEASED	
By: <u> </u>	
Date: <u>11/18/25</u>	Time: <u>11:53</u>

November 17, 2025

DIVISION MEMORANDUM

No. 543 s. 2025

PARTICIPATION, MANAGEMENT AND WORKING TEAMS OF THE
EASTERN TABUK DISTRICTS DELEGATION TO THE
TABUK CITY ATHLETIC MEET 2025

TO: Public Schools District Supervisors-ETD 1,2,3
Secondary and Elementary School Heads
District/School Sports Coordinators
Identified Personnel/Teachers of ETD 1,2,3
All others concerned

1. Relative to the conduct of the 2025 Tabuk City Athletic Meet which will be held on November 19-22, 2025 at Tabuk City National High School as stipulated in Division Memorandum 526, s. 2025, the following committee members for **Eastern Tabuk District** 1,2,3 are hereby organized to serve for the delegation purposely.
2. The arrival of ETD Delegates will be on November 18, 2025, at 10:00 AM at Tabuk Central School, Dagupan Centro, Tabuk City, Kalinga.
3. Deadline of submission of athletes' documents will be on or before November 13, 2025 at 3:00 PM for screening at the SDO Tabuk City, Bulanao Norte, Tabuk City.
4. The school heads participating in this activity are enjoined to assign an Officer-in-Charge while the identified teacher participants are expected to prepare a learning plan with the learning resources to be utilized by their learners during their absence as well as provide learning interventions for the missed classes of respective athletes in joining the activity in compliance with the 180 days non-negotiable teacher-learner contact time.
5. In relation to the conduct of Tabuk City Athletic Meet, Service Credits/ Compensatory Time-off shall be granted to all personnel/teachers who will participate during weekends as Coach, Co-Coach, Chaperon, Delegation Members, Mess Officers from the District pursuant to DepEd Order 53 s. 2003 entitled Updated Guidelines on Grant of Vacation of Service Credits to Teachers and CSC-DBM Joint Circular No. 2 s. 2015 entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees respectively.
6. To ensure the smooth organization and coordination of Eastern Tabuk Mother District delegation, a composition of the Management and Working Teams as Enclosure-A, Enclosure Coaches/Trainers of the Different Events, and Enclosure C. Schedule of Cooks/Management Events as Enclosure-B are hereto attached.
7. Widest dissemination of this memorandum is desired.

BENEDICTA B. GAMATERO, PhD, CESO V
Schools Division Superintendent

Enclosure A: Board of Management and Working Teams- Eastern Tabuk Mother District



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



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No.	Names	Position/ Designations
1.	Joan Ranjo	General Referee
2.	Karen Tabanganay	Asst. General Referee
3.	Gemmaline Bumanglag	Co-Asst. General Referee
4.	Leonardo Egalan	General Athletic Manager
5.	Amado Danao	Co-General Athletic Manager
6.	Ricky Simangan	Athletic Manager for Elementary
7.	Napoleon Mukay	Athletic Manager for Secondary
8.	Robert Balneg	Camp Directors- Elementary (Male)
9.	Annabelle Pasingan	Camp Directors- Elementary (Female)
10.	Rafael Alcodia	Camp Directors- Secondary (Male)
11.	Cindy Dayag	Camp Directors- Secondary (Female)
Screening Committee		
12.	Isabel Odan	Chairman
13.	Concepcion Olya-on(ETD3)	Co-Chairman
14.	Leneth Basingan(ETD1)	Member
15.	Emilia Siemon(ETD2)	Member
Clean, Green, and Eco Friendly/Accommodation & Camp Management		
16.	Evelyn Bonggalon	Chairman
17.	Jayson Adduca	Co-Chairman
18.	Caroline Toress	Member
19.	Efrenia Dawagan	Member
Mess Committee & Purchasers		
20.	Maribel Gayudan	Chairman
21.	Dolores Ganotice	Co-Chairman
22.	Linda Kissob	Member
23.	Annabel Salida	Member
24.	Agustina Bangit	Member
25.	Wemenda Galano	Member
26.	Luningning Daligdig	Member
	All school heads & All listed in the Schedule of Cooks	Member
Purchaser		
27.	Gerald Baligod	Chairman
28.	Alexis Luban	Co Chairman
29.	Crispina Baligod	Member
30.	Ricky Simangan	Member
31.	Avelina Trinidad	Member
Learners' Right and Protection		
32.	Avelina Trinidad	Chairman
33.	Leneth Basingan	Co-Chairman
34.	Aquino Dulliyao	Member
35.	Isabel Odan	Member
36.	Jose Quanzo	Member
Secretariat/Record & Documentation		
37.	Emilia G. Simeon	Chairman





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38.	Juny Decena	Co-Chairman
39.	Ruby Jane Wayaway	Member
40.	Julie Ann Lingbawan	Member
41.	Stephen Baniaga	Member
42.	Ezmeralda Costales	Member
43.	Jephrey Banasan	Member
44.	Artici Ronquillo	Member
45.	E. Banawag	Medics/Health & Sanitation
46.	Shirley Sarmiento	
47.	Racquel Fafag	
48.	E Banawag	
	All ETD Nurses	

Enclosure B:



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Coaches/Trainers of the Different Events
Eastern Tabuk District

No.	Names	Position / Designations	School
ELEMENTARY			
1	Bumosao, Jovilyn E.	Arnis Coach (Boys)	Bulo East CS
2	Magallis, Christopher Glen	Arnis Co-Coach (Boys)	
3	Taclawan, Grace T.	Arnis Coach (Girls)- Elementary	Bulo East CS
4	Andomang, Rose-An P	Badminton Coach - Elem B/G	Tabuk Baptist
5	Gacayan, Susan R.	Chess Coach -Boys	Bulanao CS
6	Anungos, Marina T.	Chess Coach -Girls	Cataw ES
7	Licab, Dana K	Athletic Coach- Boys	Lacnog IS
8	Agustin, Raquel A.	Athletic Co-Coach- Boys	Agbannawag CS
9	Kibayen, Hanelyn Vaneza A.	Athletics Girls Coach-Elem	Bulanao CS
10	Dalacnas, Maricel L.	Athletics Girls Co-Coach -Elem	Lacnog IS
11	Baculi, Thea Shevon T.	Muay Thai Coach-Elem	Bulanao CS
12	Andres, Belia D.	Taekwondo -Elem	Agb CS
13	Daslin, Nova Grace D.	Sepak- Takraw Coach -Elementary	Agbannawag CS
14	Kingat, Delia T.	Swimming Coach (Girls)	
15	Laggang, Jovelyn C.	Swimming Coach (Boys)	Bulanao CS
16	Contis, Liezl L.	Swimming Co-Coach (Boys)	Bulo East CS
17	Bitu, Rolando	Swimming Co-Coach (Boys)	
18	Bayog, Geraldine A	Dance Sport Coach- Elementary	Lacnog IS
19	Macaiba, Belinda B.	Dance Sport Co-Coach- Elementary	Lacnog IS
20	Dong-As	Football Coach -Elem	
SECONDARY			
21	Perez, Jezreel	Athletics Coach- Boys	Agbannawag NHS
22	Dayag, Cindy	Athletics Co-Coach- Boys	NAINHS
23	Macanas, Morgan A	Athletics Coach Girls	San Pablo IS
24	Bangcoleng, Delia D.	Athletics Co-Coach- Girls	EKNHS
25	Bon-As, Jordan G.	Basketball 3x3 Coach	Nambaran AINHS
26	Atma, Philip G.	Basketball 5x5 Coach	Lacnog IS
27	Boydson, Mario	Basketball 5x5 Co-Coach	Bulo NHS
28	Dacio, Leslie Mark D	Badminton Coach	NAM AINHS
29	Dayag, Cindy D	Badminton Co-Coach	NAM AINHS
30	Alcodia, Rafael	Billiard Coach	Agbannawag NHS
31	Perez, Jezreel	Boxing Coach	
32	Banawag, Jay	Chess Coach -Boys	
33	Aga-Id, Jul-Ann	Chess Coach -Boys	
34	Chester Pacas	Futsal Coach	Agbannawag NHS
35	Rejoice Abaggoy	Futsal Co-Coach	Agbannawag NHS
36	Jay Pataray	Sepak Takraw Coach	
37	Rafael Alcodia	Softball Coach	Agbannawag NHS
38	Eng-Op, Rebecca D	Swimming Coach (Boys)	Bulo NHS
39	Turales, Dilisinia S.	Swimming Coach (Girls)	Bulo NHS
40	Aplod, Jude L.	Taekwondo Coach	San Pablo IS
41	Saquing, Analiza	Wushu Coach	ANHS





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42	Jamaila F. Cawilan	Pencak Coach -Boys	ANHS
43	Jamaila F. Cawilan	Pencak Coach – Girls	ANHS
44	Johnny Baydon	Wrestling Coach - Boys	ANHS
45	Ryzel Dunggay	Wrestling Coach-Girls	ANHS

**Enclosure C: Schedule of Cooks for the 2025 Eastern Tabuk Mother District to the
City Athletic Meet**

November 18, 2025	Dinner	Eastern Tabuk District I Dolores D. Ganotice-Chairman Lynette Basingan-Co-Chair Julie Ann M. Lingbawan Lynette May M. Sumedca Ofelia Mamattong Rema Puguon Annabelle Mamattong Ruby Jane Wayaway Rosemarie Valdez Oliver P. Gas-ib Olivia Alngag Agustina Bangit Rochelle B. Sanga Rosalia Miranda
November 19, 2025	Breakfast	
	Lunch	
	Dinner	
	Snacks (AM and PM)	
November 20	Breakfast	Eastern Tabuk District II Maribel Gayudan-Chairman Crispina Baligod-Co Chairman Precious Jane P. Quadra Luningning P. Daligdig Femmalyn S. Mejia Mavreen W. Tayab Jinky S. Agpawan Esmeralda A. Costales Lugenate Wangdali Emmalyn Ongat Stephen Baniaga M Basnic
	Lunch	
	Dinner	
November 21	Breakfast	
	Snacks (AM and PM)	
November 21, 2025	Lunch	Eastern Tabuk District III Concepcion Olya-on-Chairman Linda Kissob-Co Chairman Anabel Salida Michelle Onalan Artici Ronquillo Jessica Baniaga Valerie-Ann Andrada Wemenda Galano Leslie Guiya-an Cherrie Gay Magannon Jeffrey S. Banasan
	Dinner	
November 22, 2025	Breakfast	
	Lunch	