



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepED
DEPARTMENT OF EDUCATION
Schools Division of Tabuk City
RELEASED

By:
Date: 11/18/25 Time: 10:31

Office of the Schools Division Superintendent

November 18, 2025

DIVISION MEMORANDUM

No. 544, s. 2025

TO : All Public Schools District Supervisor
All Public Elementary and Secondary School Heads
All School PTA Presidents

CONDUCT OF ELECTION OF DIVISION FEDERATED PTA OFFICERS

1. In line with the Department of Education's mandate to strengthen school-community partnerships, and pursuant to existing DepEd Orders on the organization and operations of Parent-Teacher Associations (PTAs), the Schools Division of Tabuk City announces the conduct of the **Election of Division Federated PTA Officers on November 21, 2025.**

In preparation for this division-wide activity, all districts are likewise directed to conduct their **Election of District Federated PTA Officers prior** to the division election, specifically on **November 19-20, 2025**, to ensure the timely identification of district representatives.

2. The election aims to achieve the following objectives:
 - a. Establish a duly recognized **district-level federation of PTA officers** that will serve as the coordinating body of all school PTAs within each district;
 - b. Ensure **parental representation** in decision-making processes at the district and division levels;
 - c. Promote **transparency, accountability, and integrity** in the implementation of PTA programs, projects, and activities;
 - d. Strengthen **collaboration and shared responsibility** among parents, teachers, and school officials in support of DepEd programs and initiatives;
 - e. Encourage **active and sustained parental involvement** in the pursuit of quality, inclusive, and holistic learner development; and
 - f. Identify and officially convene the **PTA Presidents from all public elementary and secondary schools** in each district as participants and electors during the district-level election.
3. **Immediate dissemination of this Memorandum is desired** to ensure full attendance, preparation, and compliance of all concerned.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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DepEd Tayo Tabuk City