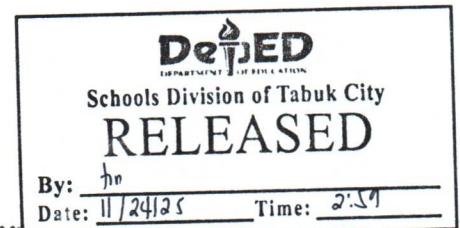




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga



November 24, 2025

Division MEMORANDUM
No. 554, s. 2025

ATTENDANCE TO THE INTERNATIONAL MIND EDUCATION SPECIALIST TRAINING

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Elementary and Secondary School Heads
All other concerned

1. The Asian Education Research, and Training for Innovation shall conduct the International Mind Education Specialist Training on December 5-7, 2025 at the Davidson Hotel, Tabuk City, Kalinga.
2. The training is a NEAP Accredited Program with Recognition No. PD-2021-0074-1028 and carries 19 CPD units under PRC Program Accreditation No. PTR-2018-149
3. Education Program Supervisors, Public Schools District Supervisor and other related-teaching personnel, School Heads, Teachers and Non-teaching personnel in both public secondary and elementary schools are encouraged to join and attend said training.
4. A registration fee of 4,000 pesos chargeable to SDO local funds and school's local funds shall be collected to cover training expenses subject to the usual auditing and accounting procedures.
5. To ensure equitable distribution of participants the following parameters shall be followed:

Governance Level	Unit/Office/Section/ Classification	Number of Participants
Schools Division Office	CID – Education Program Supervisor	5
	CID – Public Schools District Supervisor	5
	School Governance & Operations Division	5
	Office of the Schools Division Superintendent	5
Schools	Small School	1
	Medium School	2
	Large/Mega School	3

4. Identified personnel are directed to register to this link: <https://bit.ly/RegAIMtraining> on or before November 26, 2025. Other personnel who wish to participate in the activity may be allowed, provided that their registration fee shall be at their own personal expense.
5. For information and guidance.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the authority of the
Schools Division Superintendent

JAN NOWEL E. PEÑA
Asst. Schools Division Superintendent



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