



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepEd DEPARTMENT OF EDUCATION	
Schools Division of Tabuk City	
RELEASED	
By: <u>hn</u>	
Date: <u>11/27/25</u>	Time: <u>11:34</u>

Office of the Schools Division Superintendent

25 November 2025

DIVISION MEMORANDUM

No. 558 s. 2025

TO : All Public Schools District Supervisors
All School Heads, Master Teachers, and Concerned Teachers
All Others Concerned

**ADDENDUM TO DM NO. 549, s. 2025: "Conduct of Training Induction Program
for Newly hired Teachers for 2025 and Final Orientation of TIP Completers
for the Year 2021 and 2022"**

1. In connection with DM 549, s. 2025 dated November 20, 2025, the Schools Division Office announces that Completers of TIP Courses for teachers who were hired in the year 2021 and 2022 will join the **Final Orientation** on November 28, 2025 at 1:00 PM.
2. Moreover, pursuant to the national guidelines on the Teacher Induction Program (TIP), this Division Memorandum reiterates the systematic completion, monitoring, and documentation of TIP Courses for all newly hired teachers in the Division of Tabuk City.
3. The aforementioned teachers shall complete all required TIP Core Courses in accordance with DepEd standards and prescribed timelines. The assigned mentor shall validate the completion of each course using the prescribed Certificate of Course Completion.
4. Enclosure A provides the official format for the Certificate of Course Completion, which **all schools in the division are mandated to use**. Enclosure B contains the list of expected participants.
5. All expected participants are required to bring their **Portfolio/MOVs** and **Certificates of Course Completion from Year 1 to Year 3** during the orientation.
6. For your information, guidance, and strict compliance.

[Redacted Signature]
BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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Enclosure B: List of Participants
DM No. 559 s, 2025

LIST OF COMPLETERS	
Wagsingan, Janet Bautista	Cabay, Ivy Salibad
Licudo, Jerally Balanay	Bayang, Richard Dinanas
Dulliyao, Charry Mae Taoli	Pekas, Shirley Felix
Maiyao, Leah Bartolome	Oyawon, Elma Gacayon
Hernaiez, Charlene Gacutan	Obar, Arcelie Gunaban
Alngag, Rodora Ganagan	Licab, Dana Kerchaten
Lumbag, Geoffrey Jr. Sadagan	Ostol, Jonah Cabaddu
Tabboga, Jocelyn Gallema	Lingbawan, Richelle Benito
Lo-Oy, Pocahontas Coneyap Inbentan	Attong, Nestlybeth Rulona
Odsinada, Jinky Leizl Fallet	Abayon, Arlene Mayor
Liwoc, Sweden Latawan	Belaras, April Basnic
Batac, Abegail Cutaran	Baguiwan, Reminda Dawagan
Pagtud, Rovelyn Balais	Ayabo, Judie Mae Wadwad
Banao, Beverly Dawing	Apias, Floy Wagayan
Atma, Philip Gayyaman	Corpuz, Joan Mabborang
Gulingan, Faymelyn Baligod	Ayason, Beverly Macar
Soriano, Ethel Angelique Rodriguez	Gayawet, Lea Viten
Langkit, Ysanne Latungan	Cariño, Raquel Balacang
Madiam, Arriane Jane Ramos	Marzan, Rodencio Jr. Estacio
Amayag, Charmaine Sangdaan	Mukay, Esperanza Diwayan
Cue, Pearl Lingbawan	Bayangan, Grace Lumacdag
Cammayo, Leah Puyao	Sicuat, Vanessa Annetor
Adora, Zeny Flore Dona-Al	Camaddo, Jennifer Basungit
Nonog, Rosette Falsario	
Dulay, Jelyca Basungit	
Balutoc, Marjorie Baw-An	
Pangibitan, Jayson Natividad	
Maggay, Sharon Balbi	
Paga, Keren Rose Tongyofen	
Menor, Rienarose Beddec	