



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepED
DEPARTMENT OF EDUCATION

Schools Division of Tabuk City

RELEASED

By: hn

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Office of the School Divisions Superintendent

December 9, 2025

Division Memorandum

No. 587, s. 2025

**INDUCTION AND OATH TAKING CEREMONY OF NEWLY PROMOTED
TEACHING AND NON-TEACHING PERSONNEL**

**To: All Public Schools District Supervisor
Public Elementary and Secondary School Heads
Newly Promoted Teaching Personnel
Newly Hired and Promoted Non-Teaching Personnel
All Other Concerned**

1. The Schools Division of Tabuk City announces the Oath-Taking Ceremony for 640 newly promoted teaching and newly hired and promoted non-teaching personnel. The ceremony will be administered by **ESTELA P. LEON-CARIÑO, EdD, CESO III, Regional Director/Director IV**, on December 15, 2025, at 8:00 a.m. at the SDO-Tabuk City Multi-Purpose Hall, Gymnasium.
2. The activity aims to:
 - a. Formally administer the oath of office to personnel who have recently been appointed and promoted;
 - b. Strengthen commitment to public service and DepEd Mission, and
 - c. Ensure compliance with Civil Service Commission Guidelines on Assumption to Duty.
3. The following are required to attend:
 - 640 Newly Promoted Teachers;
 - 60 Newly Hired and Promoted Administrative Officer II;
 - Newly Hired Administrative Assistant III and II; and
 - Newly Hired Administrative Aide VI personnel.
 - Promoted Division Personnel
4. In this connection, all newly promoted teachers and newly hired and promoted non-teaching personnel are required to attend the said activity. **Attendance is compulsory** as this forms part of the formal assumption of duties and responsibilities following their promotion.
5. Participants are enjoined to wear the **Prescribed DepEd Uniform** to maintain decorum and ensure uniformity during the ceremony.



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DepEd Tayo Tabuk City



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6. School Heads are directed to ensure the attendance of their concerned personnel and to make the necessary adjustments to avoid disruption of classes and school operations.
7. Wide dissemination of this memorandum is desired



BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent