

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga

December 18, 2025

Division MEMORANDUM
No. 599 s. 2025

**RESULT OF THE CHECKING OF SIGNED INDIVIDUAL CASH CLAIM FORM
(Annex B) ON THE LIQUIDATION OF MEDICAL ALLOWANCE 2025**

To: All SDO Personnel
All other concerned

1. In accordance with DepEd Order No. 16, s. 2025 otherwise known as the **Guidelines on the Grant of Medical Allowance to the Department of Education Personnel**, the Schools Division of Tabuk City issued Division Memorandum No. 461, s. 2025 enjoin all personnel to adhere with the provisions of said issuances.
2. Hence, to guide all DepEd personnel, the Schools Division of Tabuk City issues the following enclosures for reference:
 - a. Enclosure 1 - Division Memorandum No. 461 s. 2025
 - b. Enclosure 2 - List of Personnel who did not Submit Annex B
 - c. Enclosure 3 - List of Personnel with Incomplete or Less Than ₱7,000.00 Liquidation of Medical Allowance
3. Personnel with Incomplete or Less Than ₱7,000.00 medical expenses will need to complete the amount to ensure proper liquidation and compliance.
4. All documents for liquidation of the medical allowance must be submitted on or before December 26, 2025 at the Accounting Office. **Failure to comply shall result in the withholding of the personnel's medical allowance for the succeeding year until such obligations have been satisfactorily settled.**
4. Widest dissemination of and compliance to this memorandum is desired

BENEDICTA H. GAMATERO PhD, CESO V
Schools Division Superintendent

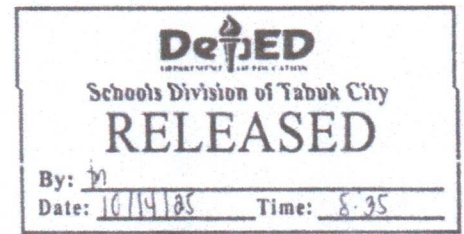


Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
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DepEd Tayo Tabuk City



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



October 13, 2025

DIVISION MEMORANDUM

No. 461 s. 2025

To: ALL SDO PERSONNEL
 ALL OTHERS CONCERNED

SUBMISSION OF DOCUMENTS FOR LIQUIDATION OF MEDICAL ALLOWANCE

1. Pursuant to the requirements for the liquidation of the Medical Allowance based on Regional Memorandum No. 494, s. 2025, this Office is hereby requesting the submission of the necessary supporting documents for the liquidation of said allowance.
2. Submit proof of payment for medical expenses. Such proof must clearly bear the name of the personnel concerned.
3. The total amount subject for liquidation is ₱7,000.00, corresponding to the medical expenses incurred during the period January to December 2025.
4. All documents for liquidation of the medical allowance must be submitted **on or before October 31, 2025**.
5. For those who have not yet utilized their medical allowance, you are encouraged to spend it accordingly on eligible medical-related expenses prior to the deadline, to ensure proper liquidation and compliance.
6. Failure to comply shall result in the withholding of the personnel's medical allowance for the succeeding year (DepEd Order No. 016, s. 2025-section 4.1.6)
7. Immediate dissemination and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
 Schools Division Superintendent



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DepEd Tayo Tabuk City

LIST OF PERSONNEL WITH NO SUBMITTED ANNEX-B

1	ADORA, QUENCY JAY G	44	LIBANGAN, DONNA LEE P
2	AGPAD, CHRYSYAL ANGELI G	45	LINGBAWAN, ANNA FELY M
3	AGSAOAY, FELICIANO L	46	MADIAM, JEANY LYNE O
	ALDAVE, NOVY ANN T	47	MAGA-AO, AIVORY KLENCH S
5	ALEJANDRINO, IONNE VIVIEN	48	MIRANDA, ROSALIA C
6	ALICOG, CHERUMALYNE A	49	PAGUEL, CELSO U
7	ALMEDA, DIGIE B	50	PALLAYOC, ALVIN D
8	ANGWAY, IRENE S	51	PECUA, JENNY CLAIRE B
9	BACTAD, MAYNARD R	52	PENALBER, AUDEE P
10	BALACANG, ZANDER W	53	POLIG, JESSICA T
11	BALNAO, GRACE M	54	PURISIMA, RESTITUTA C
12	BANGAYAN, ROCHELLE C	55	QUANSO, DEXTER R
13	BUDUAN, MARK CHRISTIAN D	56	RANJO, CEASAR C
14	BULLONGAN, COLLIN EARL U	57	RODRIGUEZ, JERRY M
15	BULOSAN, NORWIN O	58	SABADO, FERNANDO G
16	BUMANGIT, EVA L	59	SALES, CHERYL MAY M
17	CALDINGON, TWINKLE SHEENA	60	SANCHEZ, ALMA A
18	CASTRO, PAZ M	61	SANCHEZ, HARRISON G
19	CAWAS, MARILOU M	62	SANGDAAN, REYNALDO O
20	CHOYCAWEN, DEA GRACE M	63	SANNADAN, MELODY T
21	DABO, MAEDEN M	64	SILPATEN, ELPIDIO C
22	DAGYO, REGINA S	65	SIMANGAN, RICKY D
23	DALIGNOC, CHERYL MHAY B	66	SISOR, ANNIE GRACE P
24	DAMAGON, MARIEL N	67	SORIANO, ETHEL ANGELIQUE
25	DELA CRUZ, GILBERT E	68	SUMEDCA, RINGGO G
26	DELOS REYES, LALYN L	69	SUYAO, JINGLE CRISTALYN B
27	DELSON, DAPHNY DIVINE D	70	TACALIG, JERALDO D
28	DOCTOLERO, HONNAH LIZ S	71	TARNATE, NOEL T
29	DOOMA, MARIONETTE S	72	TULNI, AMELIA D
30	DUCLAN, DODDIE MARIE L	73	ULAO, CLARISSA G
31	DUMAWING, YOLANDA A	74	VALENZUELA, VINCENT VENAP
32	DUMOGO, LIMSON D	75	VALLEJO, MARIA MEDEA C
33	ESPANTO, RYAN ALVIN D	76	VILORIA, INES P
34	FERNANDEZ, SHERWIN L	77	VILORIA, RONA-GOAN T
35	FURISCAL, ELENA G	78	WA-AY, CESAR C.
36	GACUYA, FRANCES D	79	WAGASON, MARLYN B
37	GACUYA, MENCHIE S	80	YSMAEL, TERESITA A
38	GALDOC, ATALYN A	81	YSMAEL, TERESITA A
39	GARVIN, JONAS Y	82	
40	GONZALO, LURICE W	83	
41	GOYAO, LINDLY O	84	
42	GULLOD, ARJAY P	85	
43	LANGKIT, YSANNE L		

LIST OF PERSONNEL WITH INCOMPLETE AMOUNT OF LIQUIDATION

NO.	NAME	AMOUNT
1	Abaggoy, Joan	5,300.00
2	Abaggoy, Rejoice O	4,993.00
3	Abannag, Rey B	5,562.00
4	Abaoag, Dianaleen G	5,425.00
5	Abaoag, Marichel F	4,600.00
6	Abayon, Arlene M	3,500.00
7	Aboli, Abdon M	5,000.00
8	Ada ol, Raquel Miah D	4,660.00
9	Adora, Zeny Flore D	1,635.00
10	Aduca, Jayson B	6,500.00
11	Agna-en, Sharon A	6,100.00
12	Agoy, Ruth S	6,750.00
13	Agpad, Rhoda A	2,360.00
14	Agpawan, Jinky O	4,190.00
15	Agulin, Phoebe Kim Z	4,500.00
16	Agustin, Raquel A	1,520.00
17	Agwayas, Josephine O	1,170.00
18	Albino, Diana A	1,570.00
19	Alcodia, Diana Rose S	6,277.00
20	Alicog, Hener I	3,395.00
21	Alicog, Jacqueline I	3,800.00
22	Alngag, Corazon M	6,871.61
23	Alvarez, Jade Arianne F	6,195.00
24	Amandy, Analyn C	4,330.00
25	Amangan, Zita R	6,986.00
26	Andrada, Valerie-Ann B	2,300.00
27	Andres, Belia D	5,950.00
28	Angog, Ignacia B	5,508.41
29	Angsoy, Reyna B	6,180.00
30	Apil, Jinky Floyd C	4,290.00
31	Aplod, Jude I	5,591.00
32	Aquino, Geraldine P	6,700.00
33	Atalli, Giovanni A	2,060.00
34	Atalli, Sabina Joy A	6,160.00
35	Atas, Melendrina D	5,316.00
36	Awao, Nancy B	6,990.00
37	Awid, Rosenda T	2,617.00
38	Awingan, Raquilita I	3,992.00
39	Ayle, Johnric O	5,500.00
40	Ayyang, Erickson S	4,239.00
41	Bag-ay, Juan	4,540.00
42	Baggay, Leticia	4,485.00
43	Baggayang, Bessie	800.00
44	Bagni, Jonalyn	-
45	Bagninit, Remy	6,425.00

NO.	NAME	AMOUNT
46	Baguiwan, Reminda	6,500.00
47	Bainco, Myrasol	5,425.00
48	Balantis, Joveta	6,636.82
49	Balawan, Susan	4,670.00
50	Balingwa, Ligaya	5,172.00
51	Baliwag, Abigail	6,905.00
52	Ballay, Janylyn	6,983.00
53	Balonggay, Judy An	2,730.00
54	Balutoc, Marjorie	-
55	Banatao, Nativad	4,140.00
56	Banawag, Jay	6,042.00
57	Banganan, Robilyn	6,150.00
58	Bangcoleng, Shirley B.	6,517.25
59	Banggawan, Eric Vonn	1,300.00
60	Bangngayon, Jessica	6,930.00
61	Bangngayon, Mark	5,969.40
62	Banog, Morina	2,636.00
63	Basitao, Geneviev	4,138.00
64	Bassali, Ofelia B.	2,420.00
65	Bassong, Clarissa	6,860.00
66	Bauyag, Cherubin	1,005.00
67	Bayang, Richard	2,980.00
68	Baydon, Eva	6,000.00
69	Baydon, Reve	980.00
70	Beddec, Nancy	2,751.50
71	Bejosano, Maria Theresa	5,917.00
72	Belaras, April	5,500.00
73	Belgica, Clarise	5,131.50
74	Beligen, Fredelva	5,115.00
75	Belinan, Jonalyn S.	3,460.00
76	Benavidez, Maria Lyka Fe	1,820.00
77	Bencan, Filippina	3,400.00
78	Benganio, Efraim A.	1,455.00
79	Benta, Adora Divina	2,400.00
80	Bernatia, Mary Jane	6,986.00
81	Binhaon, Robert	4,268.00
82	Bitao, Sharon	6,346.00
83	Blanza, Bernadette	6,775.00
84	Bravo, Corazon	6,974.00
85	Bulaay, Marilyn O.	750.00
86	Bula-ay, Zaren	800.00
87	Bulayang, Isma	6,870.00
88	Bumosao, Jovelyn	6,779.00
89	Buslig, Harriet C.	5,870.00
90	Buslig, Rachelle	2,200.00

NO.	NAME	AMOUNT
91	Cabay, Ivy S.	1,185.00
92	Caddawen, Jeddy F.	2,124.00
93	Calizar, Manuel S.	6,126.25
94	Calsiyao, Jinky C.	4,015.00
95	Cammatan, Mercedes L.	8,404.00
96	Carbonel, Gemma M	2,060.00
97	Carpio, Jennifer a.	4,634.00
98	castille jos, mia faith d.-	6,565.00
99	Cawilan, Hannah G.	5,649.60
100	Celis, Sharon P.	3,020.00
101	colangan, corydelle b.	5,227.00
102	Cusay, Lorna A.	3,400.00
103	Dalere , Marie Joan E.	6,640.00
104	Daligdig, claudia P.	649.00
105	Dalilis, Joan M	2,368.00
106	Dalimag, Jay ar	8,379.00
107	Dalosen Jackilyn A	2,329.60
108	Daluping. Jack Edas	1,160.00
109	Daluson, Elvira W.	6, 640
110	Dalwidao , Stacy	6190 . 00
111	Damagon, Rheana	5050.00
112	Dang-as, Norma L	6, 718.00
113	Dao-as, Jennifer	6, 150.00
114	Daravay , Wowie Mallin	3, 293.00
115	Daslin, Nova Grace D.	6720.00
116	Datul, Josephine P.	4442.00
117	Dawigoy, Tessie	6, 500.00
118	Dayawon, Lizette Mae B.	3300.00
119	Denna, Remedios G.	6416.20
120	Depayon, Esmeralda B.	6, 800
121	Dinanog. Beatrice Malawis	4, 386.00
122	Dinulong , Rachel L.	6536.00
123	Diving, Jonalyn B	2, 510.00
124	Domatog. Emma F	6752.00
125	Dong-as, Cherry Kate K	4,250.00
126	Dongpin, Letty	745.00
127	Dugao, Floresea	4,500.00
128	Dulliyao, Adelaida D	3,490.00
129	Dulliyao, Aquino B.	2,600.00
130	Dumayag, Beverlyn	2,286.60
131	Dumayas, Jenny ly ne	1,980.00
132	Dunggay, Rhyzel P	3, 170.00
133	Duritan, Nelly A	6,355.00
134	Egalan, Leonardo T.	6,775.00
135	Erang, Elizabeth P.	OR attached are xerox

NO.	NAME	AMOUNT
136	Eusebio, Claire C.	6,797.00
137	Fafag, Dida A.	6,990.00
138	Fernando, Emely F.	800.00
139	Fortez, Toribio T.	3,707.20
140	Gaayon, Marlyn	5,306.00
141	Gal, Julius B.	2,800.00
142	Galang, Caroline N.	6,000.00
143	Galanza, Alan R.	2,290.00
144	Galicia, Yvette L.	6,252.00
145	Galingan, Floredia A.	4,785.00
146	Galinggan, Ciriaco V.	6,450.00
147	Galinggan, Raymar M.	4,775.00
148	Gallema, Melchor L.	630.00
149	Gamongan Hazelyn R.	650.00
150	Gamongan, Menchie	5,211.00
151	Gasadan, Gina A.	6,037.00
152	Gasadan, Princes P.	5,970.00
153	Gasatan, Yellow Raiza S.	1, 700
154	Gayyad, Rhea May B.	7,675.00
155	Gubatanga, Marilyn M.	6,682.00
156	Guerrero, Kim Joe C.	3,055.00
157	Guiawan, Winie-ann P.	5,000.00
158	Guidangen, Angelita A	1,357.71
159	Guilay, Elizabeth F.	4,810.00
160	Guillermo, Corazon	3,160.00
161	Gumpad, Dondon B.	1,560.00
162	Gunaban, Cristhea Myrrah	6,903.00
163	Gunnawa, Jovy P.	3,521.00
164	Gunnawa, Teresita G.	4,220.00
165	Gurion, Judy-ann	5,130.00
166	Haboc, Libertad S.	5,500.00
167	Hernaez, Charlene	6,342.00
168	Icalla, Jessamel C.	5,000.00
169	Ignacio, Karyle S.	4,358.00
170	Iw-ag, Febby B.	800.00
171	Iyadan, Loriet L.	6,660.75
172	Kadchao, Jamaica S.	420.00
173	Kibayen, Hanelyn Vaneza A	6,522.60
174	Lagrimas, Jennifer B.	P5,348
175	Lagura, Cara B.	P3,721
176	Laluan, Danny W.	P3,299
177	Langkit, Emily B.	P5,253
178	Langkit, Marianne D.	P6,860
179	Laoan, Johanna D.	P6,500
180	Lastimosa, Marivic O.	P4,682

NO.	NAME	AMOUNT
181	Leocadio, Mae-ann A.	P800
182	Licab, Dana K.	P6,800
183	Liccub, Mary L.	P6,366
184	Licudo, Jerally B.	P0
185	Liyaban, Jinky S.	P5,580
186	Longan, Irene D.	P6,970
187	Luban, Alexis B.	P1,034
188	Luban, Richie Anne A.	P2,561.6
189	Luces, Grace A.	P6,776
190	Luda, Lorie M.	P5,720
191	Lugares, Gretchen E.	P3,755
192	Lumbag, Geoffrey S.	P2,975
193	Lunang, Bernadeth B.	P4,100
194	Mabazar, Donalyn E.	P5,402
195	Macaiba, Lenny Jane T.	P5,640
196	Madriaga, Jaymar A.	P3,400
197	Maduli, Christine Grace T.	P4,448.60
198	Magannon, Esrom B.	P5,000
199	Malamnao, Mark B.	P4,071
200	Malto, Lailanie S.	P6,860
201	Mamicao, Florence C.	P1,030
202	Manao, Adeline M.	P1,740
203	Mangupag, Emcia Abigail C.	P6,900
204	Martinez, Freddie E.	P5,900
205	Massagan, Leah G.	P1,849.60
206	Massagan, Rosemarie S.	P3,910
207	Mejia, Femmalyn S.	P6,000
208	Membrot, Richard A.	P289
209	Menor, Reinrose B.	P1,132
210	Messakaraeng, Elenor May Ch	P6,350
211	Miguel, Mildred O.	P4,500
212	Mukay, Napoleon R.	P4,790
213	Mulang, Sheridan S.	P5,000
214	Munang, Jasmine S.	P2,779.25
215	Na-oy, Cresencia	2,600.00
216	Oggang, Jeth Rene	4,347.00
217	Olinon, Rovana	6,986.00
218	Omang, Raica	1,810.00
219	Omeccas, Jeneline	1,800.00
220	Osong, Josephine	5,142.40
221	Ottao, Beny	5,600.00
222	Pagtan, Bless Kate	3,500.00
223	Pagtan, Julie	6,510.90
224	Pallatao, Nally	4,838.00
225	Palmonas, Aubrey	4,635.00

NO.	NAME	AMOUNT
226	Pamilagas, Miriam	6,708.00
227	Pangkew, Glory	980.00
228	Pascua, Dionicio	4,434.00
229	Pasingan, Annabelle	6,500.00
230	Pataray, Jhonson	6,597.00
231	Penalbar, Audee	5,168.00
232	Penera, Verly	630.00
233	Perez, Jezreel	1,061.60
234	Pianza, Janeth	6,100.00
235	Pinading, Pinky	-
236	Pugal, Freya Joy	5,842.00
237	Ramirez, Rosalinda	6,862.00
238	Raton, May Flor	4,600.00
239	Revera, Margaret Hazel	2,620.00
240	Ringor, Sheena	6,185.60
241	Rodriguez, Eddie	2,200.00
242	Ronquillo, Artici	4,500.00
243	Sabawili, Shirley A.	250.00
244	Saking, Celestina L.	-
245	Salinto, Mary-ann R.	3,625.00
246	Sallaya, Flordeliza R.	6,890.00
247	Sallicop, Florence B.	4,970.00
248	Salvador, Marilou L.	3,090.00
249	Sandagon, Gina B.	6,996.00
250	Sangao, Harrison V.	6,000.00
251	Sangdaan, Roxanne Mae A.	2,990.00
252	Sangoy, Shirley A.	6,576.00
253	Sayya-an, Marilou T.	4,699.00
254	Sicnawa, Brenda D.	6,657.00
255	Sicuat, Vanessa A.	4,230.00
256	Suma-al, Jane T.	6,816.00
257	Sumarita, Nicasio C. Jr.	6,550.00
258	Tabbang, Jose -	No receipt
259	Tabboga, Joselyn G.	3,091.20
260	Tadili, Jocelyn A.	2,150.00
261	Talosig, Rose Q.	1,232.00
262	Tawagon, Kirolin D.	2,536.00
263	Taynan, Joy A.	5,487.00
264	Tio-an, Mirasol B.	6,007.00
265	Tolentino, Imelda P.	1,950.00
266	Tollino, Avelina C.	980.00
267	Tuday, Marilyn L.	6,800.00
268	Tugas, Ramil M.	5,965.00
269	Tuppiyac, Eden	2,100.00
270	Turales, Dilisinia S.	1,598.00

NO.	NAME	AMOUNT
271	Ubuan, Emmanuel C.	3,399.00
272	Ubuan, Junalyn W.	2,592.00
273	Umayat, Myrna C.	6,965.00
274	Umingli, Daniella P.	No OR
275	Vidal, Conie B.	3,890.00
276	Villaro, Grace	6,730.00
277	Vizcayno, Leonardo R. Jr.	5,820.00
278	Wagsingan, Janet B.	1,000.00
279	Wagsingan, Realou C.	6,630.00
280	Wandag, Susan A.	4,457.50
281	Wangdali, Lugenate A.	6,128.00
282	Wassig, Maridel M.	6,000.00
283	Wawoc, Hilda A.	4,680.00
284	Wayagwag, Romana S.	-
285	Wayaway, William L.	5,230.00