



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepED
DEPARTMENT OF EDUCATION

Schools Division of Tabuk City

RELEASED

By: fn
Date: 01/06/26 Time: 10:10

Office of the Schools Division Superintendent

January 6, 2026

Division Memorandum
No. 02 s, 2026

To: CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Student Government Organization Advisers (SSLG, SELG, YES-O, and
BKD and other School Organizations)
All others concerned

**SY 2025-2026 DIVISION SEARCH FOR BEST IMPLEMENTING SCHOOL ON
YOUTH-RELATED PROGRAMS (GAWAD SIKLAB)**

1. The Schools Division of Tabuk City thru the Schools Governance Operations Division-Youth Formation Section, hereby informs the field on the Screening of the SY 2025-2026 Search for Best Implementing School on Youth Related Programs (Gawad Siklab)
2. In line with the DepEd five-point agenda, specifically on promoting the well-being of learners, this activity aims to recognize the best practices, outstanding accomplishments, and important contributions of the learners, teachers, administrators, and other stakeholders of DepEd in the implementation of the different youth formation programs in schools.
3. The said endeavor is open to all public schools, student leaders, and teacher-advisers of the Supreme Secondary Learner Government (SSLG), Supreme Elementary Learner Government (SELG), Youth for Environment in Schools Organization (YES-O), Barkada Kontra Droga (BKD) Program, and School Clubs or Organizations
4. Districts are requested to conduct pre-assessment based on the enclosed criteria and guidelines, and their district entries per category shall be submitted on or before 5:00 pm of February 10, 2026.
5. The following forms are enclosed for your reference:
 - a. Enclosure I – Guidelines of the Search
 - b. Enclosure II – Selection and Criteria
 - c. Enclosure III - Composition of Screening Committee
 - d. Enclosure IV - Application and Endorsement Form

SGOD/YFD/ARG



Address: BCS Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>

DepEd Tayo Tabuk City



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

6. This activity shall be conducted without discrimination on age, school, gender, civil status, disability, religion, or any other similar personal circumstances, in accordance with the principle of equal opportunity
7. For further inquiries or concerns, please contact Ms. DAISY MAY M. BUCAO, PDO I @ 09366455322 and Mr. ALLAN R. GALANZA PDO I @ 09265856670.
8. Immediate and widest dissemination of this memorandum is much desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

SGOD/YFD/ARG



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

Enclosure 1: Guidelines of the Search

1. The Search will cover all implemented youth formation-related programs, projects, and activities from June 2025 to January 2026.
2. List of categories are as follows:

Categories	Elementary	Secondary
SUPREME SECONDARY LEARNER GOVERNMENT (SSLG) / SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG)		
Best Implementer (MakaDiyos)		
Best Implementer (Makatao)		
Best Implementer (Makakalikasan)		
Best Implementer (Makabansa)		
Most Outstanding Student Leader		
Most Outstanding TeacherAdviser		
NATIONAL GREENING AWARDS (YES-O FOR ELEMENTARY AND SECONDARY)		
Most Outstanding YES-O Implementer		
Most Outstanding YES-O Student Leader		
Most Outstanding YES-O Teacher-Adviser		
BARKADA KONTRA DROGA (BKD) PROGRAM		Secondary Only
Most Outstanding BKD Implementer (Secondary)		
Most Outstanding BKD Student Leader		
Most Outstanding BKD Teacher-Adviser		
SCHOOL CLUB		
Most Outstanding School Club		

SGDD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

2. Integrated Schools may choose either elementary or secondary they intend to participate.
3. Proper binding and tabbing of documents shall be strictly observed.
4. Timelines of activities:

ACTIVITY	DATE	VENUE
Deadline of Submission of Entries	February 10, 2026	Division Office
Validation of Entries/Checking of Documents	February 12-20, 2026	Schools
Awarding of Winners	February 26, 2025	To be Announced

5. One entry for the elementary level and one entry for the secondary level per category shall be adjudged as **winners**, and the non-winning entries will be declared as **finalists**.

Enclosure II – Selection Criteria

SGDD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

1. Student Government Program (SELG & SSLG) (Elementary and Secondary)

SELG/SSLG Best Implementer	
1. Impact of the Project	30%
2. Teamwork in implementing the Project	25%
3. Creativity and Innovation of the Project	25%
4. Effective use of resources	20%
Total	100%
Most Outstanding SELG/SSLG Student Leader	
1. Excellence in Learner Governance Program	30%
2. Embodiment of DepEd Core Values	40%
3. Outstanding Accomplishments	30%
Total	100%
Most Outstanding SELG/SSLG Teacher	
1. Excellence in Pupil/Student Governance	
2. Embodiment of DepEd Core Values	40%
3. Outstanding Accomplishment	30%
	100%

SGDD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

2. National Greening Program (YES-O) – Elementary & Secondary Level

YES-O Best Implementer	
1. School inside a Garden	20%
2. Awareness and Outreach Programs	25%
3. Solid Waste Management, Entrepreneurship and Energy Conservation	20%
4. Gulayan sa Paaralan	20%
5. Partnership and Linkages	15%
Total	100%
Most Outstanding YES-O Teacher-Adviser	
1. Organizational Leadership	40%
2. Networking, Linkages and Collaboration	30%
3. Embodiment of DepEd Core Values "Makakalisan"	30%
Total	100%
Most Outstanding YES_O Student Leader	
1. Organizational Leadership	35%
2. Networking, Linkages and Collaboration	40%
3. Embodiment of DepEd Core Values "Makakalikasan"	25%
Total	100%

SGDD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

3. Barkada Kontra Drogen (BKD) Program (Secondary Only)

BKD Best Implementer1	
1.. Functionality of the BKD Program on Drug Abuse Prevention in Secondary Schools	10%
2. Coverage and Scope of Implementation	15%
3. Nature of Extent of Drug Abuse Prevention Activities / Projects initiated/implemented/organized	30%
4. Extent of involvement of the following in terms of providing Leadership and Support in Program Implementation	20%
5. Attainment of Objectives	
6. Monitoring and Evaluation Scheme	5%
Total	100%
Most Outstanding BKD Student-Leader	
1. Excellence in Pupil/ Student Governance	30%
2. Networking Linkages and Collaboration	30%
3. Outstanding Accomplishments	40%
Total	100%
Most Outstanding BKD Teacher-Adviser	
1 . Assistance extended to BKD Officers	30%
2. Networking Linkages and Collaboration	
3. Outstanding Accomplishments	40%
Total	100%

Enclosure III - Composition of Screening Committee

SGOD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

Enclosure III - Composition of Screening Committee

Chairperson:	Jan Nowel E. Peña — Asst. Schools Division Superintendent
Vice Chairperson:	Sally P. Feken -CES, School Governance and Operations Division (SGOD)
Members:	Federico C. Flores Jr. — Education Program Supervisor (EPS), SGOD
	Feliciano L. Agsaoay Jr. — Education Program Supervisor (EPS), MAPEH
	Cresencia M. Na-oy - Education Program Supervisor (EPS), Science
	Romeo B. Agagon — SEPS, Social Mobilization & Networking
	Menchie P. Gamongan - PDO II, DRRM
Secretariat	Daisy May M. Bucao - PDO 1, Youth Formation Coordinator
	Allan R. Galanza - PDO 1, Youth Formation Coordinator

SGDD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

Enclosure IV - Application and Endorsement Forms

Form 1: Application form for SELG/SSLG

PROFILE	
Name of Nominee:	
Address of the School (if applicable)	
Contact No.:	
Email Address:	
CONTACT PERSON DATA (if applicable)	
Full Name:	
(Surname, Given Name, Middle Name, Ext.)	
Address:	
Date of Birth:	
Position in the Organization:	
PROJECT PROFILE	
Project Title:	
Brief Description (2 Sentences)	
Project Launch Date:	
Category (Please Check one only)	
<input type="checkbox"/> Best Implementer (Maka-Diyos)	
<input type="checkbox"/> Best Implementer (Makatao)	
<input type="checkbox"/> Best Implementer (Makabansa)	
<input type="checkbox"/> Best Implementer (Makakalikasan)	
<input type="checkbox"/> Most Outstanding Student Leader	
<input type="checkbox"/> Most Outstanding Teacher-Adviser	
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best pf my knowledge. I further declare that any information given that proves to be untrue may constitute as a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the DepEd, SDO Tabuk City have the sole prerogative to select the winners, and that their decision is final and executory.</p>	
<p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>	
_____ SIGNATURE OVER PRINTED NAME	

SGOD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

Form 2: Application and Endorsement Form for YES-O

PROFILE	
Name of Nominee:	
Address of the School (if applicable)	
Contact No:	
Email Address:	
CONTACT PERSON DATA (if applicable)	
Full Name:	
(Surname, Given Name, Middle Name, Ext.)	
Address:	
Date of Birth:	
Position in the Organization:	
PROJECT PROFILE	
Project Title:	
Brief Description (2 Sentences)	
Project Launch Date:	
Category (Please Check one only)	
(<input type="checkbox"/>) Most Outstanding YES-O Implementer	
(<input type="checkbox"/>) Most Outstanding YES-O Student Leader	
(<input type="checkbox"/>) Most Outstanding YES-O Teacher – Adviser	
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best pf my knowledge. I further declare that any information given that proves to be untrue may constitute as a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the DepEd, SDO Tabuk City have the sole prerogative to select the winners, and that their decision is final and executory.</p>	
<p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>	
_____ SIGNATURE OVER PRINTED NAME	

SGOD/YFD/ARG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent
Form 3: Application Form for BKD

PROFILE	
Name of Nominee:	
Address of the School (if applicable)	
Contact No:	
Email Address:	
CONTACT PERSON DATA (if applicable)	
Full Name:	
(Surname, Given Name, Middle Name, Ext.)	
Address:	
Date of Birth:	
Position in the Organization:	
PROJECT PROFILE	
Project Title:	
Brief Description (2 Sentences)	
Project Launch Date:	
Category (Please Check one only)	
<input type="checkbox"/> Most Outstanding BKD Implementer (Secondary)	
<input type="checkbox"/> Most Outstanding BKD Student Leader	
<input type="checkbox"/> Most Outstanding BKD Teacher- Adviser	
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best pf my knowledge. I further declare that any information given that proves to be untrue may constitute as a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the DepEd, SDO Tabuk City have the sole prerogative to select the winners, and that their decision is final and executory.</p>	
<p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>	
<hr/> Signature over printed name	

SGOD/YFD/ARG