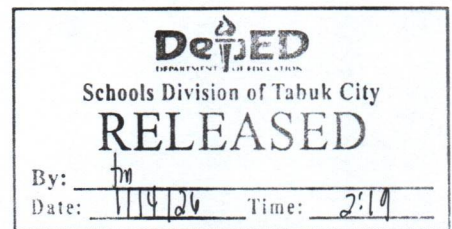




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Division Memorandum
No. 16 2026

January 14, 2026

INSTALLATION OF REDEPLOYED AND NEWLY DESIGNATED SCHOOL HEADS

**TO: ALL DISTRICT SUPERVISORS
ALL EDUCATION PROGRAM SUPERVISORS
REDEPLOYED SCHOOL HEADS
SCHOOL HEADS OF AFFECTED DISTRICTS
PTA PRESIDENTS OF THE SCHOOLS CONCERNED**

1. The Schools Division of Tabuk City shall be conducting a centralized installation of all redeployed and newly appointed school heads on January 16, 2026, at 1:30 PM. This activity shall be held at Bantay National High School, Bantay, Tabuk City.
2. This activity aims to induct redeployed and newly designated school heads through oath and symbolic turnover ceremonies to affirm their roles and responsibilities.
3. The participants in this activity are the following:
 - a. All redeployed and newly designated school heads
 - b. School heads of the affected districts
 - c. Public School District Supervisors and
 - d. Education Program Supervisors
 - e. PTA Presidents of schools affected by the reshuffling
 - f. Barangay Captain of Bantay
4. Attendance in this activity is enjoined.


BENEDICTA B. GAMATERO, PhD, CESO V
Schools Division Superintendent