



Office of the Schools Division Superintendent

January 26, 2026

Division Memorandum
No. 33 s. 2026

To: Assistant Schools Division Superintendent
Chief CID and SGOD
All Others Concerned

SCHEDULE OF THE 2026 GAA WFP ENCODING IN THE PMIS

1. This is to inform all concerned on the conduct of encoding of work and financial plans in the Program Management Information System (PMIS) for all GAA funded activities for Fiscal Year 2026.
2. All program owners with activities funded under the 2026 GAA shall report at the Katapatan Hall on January 29, 2026 from 1:00PM to 5:00PM.
3. Participants are to bring their own laptop and extension cords. Also, expenditure items shall already be made prior to the PMIS session.
4. For immediate dissemination and compliance is enjoined.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

