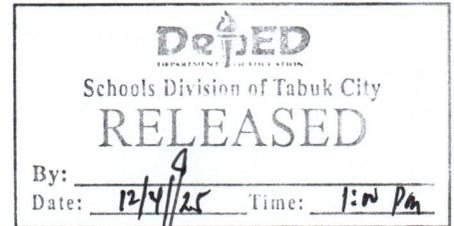




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Schools Division of Tabuk City



Office of the Schools Division Superintendent

4 December 2025

**DIVISION MEMORANDUM**  
No. 575-B s. 2025

TO : Assistant Schools Division Superintendent  
SGOD Chief and CID Chief  
All District Supervisors and Education Program Supervisors  
All School Heads and Teachers  
All Others Concerned

**ADDENDUM TO DM NO. 554, s. 2025: "ATTENDANCE TO THE  
INTERNATIONAL MIND EDUCATION SPECIALIST TRAINING"**

1. In connection with the **International Mind Education Specialist Training** conducted at Davidson Hotel and Restaurant on December 5-7, 2025 which December 6-7, 2025 fell on a Saturday and Sunday, this Office hereby grants service credit to all teaching and non-teaching personnel who attended the said activity.
2. The grant of service credit is in recognition of their participation beyond regular working days and in accordance with existing DepEd policies on the granting of service credits.
3. In view thereof, the following school and division personnel who attended the said training shall be entitled to service credit equivalent to 2 days.
3. All the other provisions of the DM 554 s. 2025 shall remain in effect.

*B*

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



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