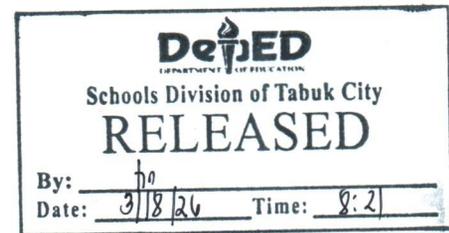




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



March 16, 2026

Division Memorandum
No. 127, s. 2026

TO: All School Heads
All Administrative Officer II
All ADAS II and III
All others concerned

Mandatory Deduction and Remittance of Withholding Taxes on purchases of goods and services made by schools

1. This is to inform concerned school personnel that you are mandated to deduct and remit appropriate withholding taxes on purchases of goods and services to the BIR within the prescribed period.
2. In line of this, a meeting will be scheduled for the orientation of AO II, ADAS II and III in charge of submission of Liquidation Reports regarding this matter.
3. Immediate dissemination of this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

