



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City

DepED
 DEPARTMENT OF EDUCATION
 Schools Division of Tabuk City
RELEASED
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Office of the Schools Division Superintendent

March 18, 2026

DIVISION MEMORANDUM
 NO. 32 S., 2026

Submission of the Reconstitution of the School Gender and Development (GAD) Focal Point System (GFPS)

TO: All District Supervisors
 All School Heads
 All Others Concerned

1. Pursuant to D.O 32 s. 2017 titled **“Gender-Responsive Basic Education Policy”** dated June 29, 2017 which ensures that the GFPS is institutionalized in all levels of governance, this office mandates the submission of the reconstitution of the School Level GFPS.
2. Its composition is as follows:

Designation in the GFPS	Position
GFPS Head or Chairperson	School Head
Members	School GAD Coordinator (To be designated by the Principal/ School Head)
	Assistant Principal/ Department Head for Senior High School
	Grade Level Coordinator/s (Elementary)
	Guidance Teacher/ Coordinator
	School Bookkeeper (Secondary)
	Administrative Assistant

3. The GFPS at all levels of governance shall follow the duties and functions as they apply prescribed by DepEd Order No. 27 s. 2013 entitled *Guidelines and Procedures on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GFPS)* at the Regional, Division, and School Levels, DepEd Memorandum No. 140 s. 2012 entitled *Establishment of Gender and Development (GAD) Focal Point System (GFPS)*, and appropriate guidelines issued by the PCW.
4. All schools shall submit through the link <https://tinyurl.com/SDOTabukSchoolGFPS2026> until March 23, 2026 following the file name format SchoolGFPS_NameOfSchool (e.g. SchoolGFPS_TabukCityNHS).



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5. Immediate dissemination and compliance to this memorandum to all concerned is earnestly desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

