

Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF TABUK CITY**  
 Tabuk City, Kalinga

March 4, 2026

**DIVISION MEMORANDUM**

No. 99 s. 2026

**CONDUCT OF PAPER ASSESSMENT OF DOCUMENTS OF TEACHER I APPLICANTS FOR CAR-RQA FOR SY 2026-2027**

To: HRMPSB Members  
 All Teacher Applicants  
 All others concerned

- Pursuant to DO No. 007, s. 2023, "Guidelines on Recruitment, Selection, and Appointment in the Department of Education", the SDO Tabuk City announces the conduct of paper assessment of documents of teacher applicants through open ranking system, which refers to the transparent, participative conduct of comparative assessment and evaluation, where applicants are made aware of the processes and corresponding results.
- Relative to this, the schedule of paper assessment of documents of teacher applicants is on **March 19-27, 2026** from **8:00am-5:00pm** to wit:

Teacher Applicants	Venue/School	Date/Time	Persons In-charge	
<b>Elementary</b>				
ETD	BCS	March 19, 2026 AM	-ASDS, -CID Chief, -AO V, -HRMO -DO Secretariat -SH of venue school -District Lead Secretariat (AOII) -AO IIs	
NTD	TCCS	March 19, 2026 PM		
STD	STIS	March 20, 2026 AM		
WTD	WTCS	March 20, 2026 PM		
<b>Junior High School</b>				
WTD	Bantay NHS	March 23, 2026 AM		
ETD	Agbannawag NHS	March 23, 2026 PM		
NTD	TCNHS	March 24, 2026		
STD	KNHS	March 25, 2026		
<b>Senior High School</b>				
WTD	Bantay NHS	March 26, 2026 AM		
ETD	Agbannawag NHS	March 26, 2026 PM		
NTD	TCNHS	March 27, 2026 AM		
STD	KNHS	March 27, 2026 PM		



**Address:** Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

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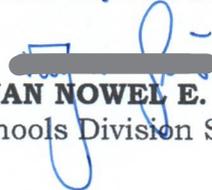
**Website:** <https://www.depedtabukcity.com>

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3. District Lead Secretariat (AOII) together with the other AOs in the District/School are responsible in the smooth flow of the activity. Prepare schedule of applicants (new/for update) as to the sequence of paper assessment. In addition, all AOs are advised to bring all the documents (application folders) to the venue schools and responsible to inform their respective teacher applicants of their schedule.
4. Venue schools are expected to prepare hall/classroom with at least two TV screens, printer, and extension cords.
5. Immediate dissemination and compliance to this memorandum is desired.

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent

For the Authority of the Schools Division Superintendent

  
**JAN NOWEL E. PEÑA**  
Asst. Schools Division Superintendent



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