

Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**

Office of the Schools Division Superintendent

April 23, 2026

**DIVISION MEMORANDUM**

No. 174 s. 2026

**DOWNLOADING OF FUNDS TO SCHOOLS FOR THE PROVISION OF  
STRUCTURED PEDAGOGY LESSON GUIDES FOR KEY STAGE 1**

To: Chief Education Supervisor-CID  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. Pursuant to DepEd Memorandum OM-OULS 2025 titled Provision of Structured Pedagogy Lesson Guides for Key Stage 1, this office through the Curriculum Implementation Division- LRMS (CID-LRMS) informs the downloading of funds to schools for the provision of Structured Pedagogy Lesson Guides for Key Stage 1.
2. The downloaded funds aims to support primarily the printing and reproduction of Structured Pedagogy Lesson Guides for Key Stage 1.
3. It is requested that the printing and reproduction of these resources shall commence immediately when electronic copies will be shared to schools this May 2026.
4. Please refer to the attached payroll for the amount to be downloaded as enclosure for your reference.
5. Fund utilization and liquidation must strictly adhere to existing budgeting, accounting, auditing and disbursement rules and regulations.



**Address:** Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga  
**Email:** tabuk.city@deped.gov.ph  
**Website:** <https://www.depedtabukcity.com>

DepEd Tayo Tabuk City




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**Schools Division of Tabuk City**

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**Office of the Schools Division Superintendent**

6. For inquiries, please contact Helen B. Orap, Education Program Supervisor-LRMS through CP No. 09155276212.
7. Immediate dissemination of and compliance with this memorandum is desired.

  
**CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI**  
Assistant Schools Division Superintendent/  
Officer-in-Charge  
Schools Division Superintendent



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Republic of the Philippines  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF TABUK CITY  
 BCS Compound, Purok 2, Bulanao Norte, Tabuk City



**PAYROLL**

Payroll No. : \_\_\_\_\_ of \_\_\_\_\_ Sheets

Entity Name : **SCHOOLS DIVISION OF TABUK CITY**


Fund Cluster : \_\_\_\_\_

We acknowledge receipt of cash shown opposite our name as full compensation for services rendered for the period covered.

Serial No.	NAME	Account #	Employee No.	Elementary			Gross Amount Earned	DEDUCTIONS		Net Amount Due	SIGNATURE
				Elementary	Junior HS	Senior HS		TAX	Total Deductions		
1	Bulanao Central School	1052-1136-83		10,000.00			10,000.00			10,000.00	
2	Igit Elementary School	1052-1147-60		3,000.00			3,000.00			3,000.00	
3	MALEDDA INTEGRATED SCHOOL	1052-1153-92		3,000.00			3,000.00			3,000.00	
4	Tanubong Elementary School	1052-1162-08		3,000.00			3,000.00			3,000.00	
5	Mansanta Elementary School	1052-1162-16		2,000.00			2,000.00			2,000.00	
6	Matucang Elementary School	1052-1154-06		3,000.00			3,000.00			3,000.00	
7	Nambaran Elementary School	1052-1138-02		4,500.00			4,500.00			4,500.00	
8	Camp Conrado M. Balweg Elementary Sch	1052-1161-27		3,000.00			3,000.00			3,000.00	
9	LACNOG INTEGRATED SCHOOL	1052-1138-70		5,500.00			5,500.00			5,500.00	
10	Dananao Elementary School	1052-1137-80		3,000.00			3,000.00			3,000.00	
11	New Balbalan ES	1052-1159-70		3,000.00			3,000.00			3,000.00	
12	Cataw Primary School	1052-1159-61		2,000.00			2,000.00			2,000.00	
13	Madopop Elementary School	1052-1139-26		2,500.00			2,500.00			2,500.00	
14	SAN PABLO INTEGRATED SCHOOL	1052-1161-43		4,500.00			4,500.00			4,500.00	
15	Bulo East Central School	1052-1150-23		3,000.00			3,000.00			3,000.00	
16	Bulo West Elementary School	1052-1157-75		3,000.00			3,000.00			3,000.00	
17	Burobor Elementary School	1052-1138-37		3,000.00			3,000.00			3,000.00	
18	Agbanawag Central School	1052-1155-54		6,500.00			6,500.00			6,500.00	
19	Hiltop ES	1052-1160-54		3,000.00			3,000.00			3,000.00	
20	Sotto Elementary School	1052-1160-62		3,000.00			3,000.00			3,000.00	
21	New Bangad ES	1052-1160-70		2,000.00			2,000.00			2,000.00	
22	Malalao Elementary School	1052-1154-81		3,000.00			3,000.00			3,000.00	
23	APPAS INTEGRATED SCHOOL	1052-1155-46		6,000.00			6,000.00			6,000.00	
24	Magsaysay Elementary School	1052-1153-84		3,500.00			3,500.00			3,500.00	
25	Caskayon Elementary School	1052-1136-59		3,500.00			3,500.00			3,500.00	
26	Tabuk City Central School	1052-1136-40		10,000.00			10,000.00			10,000.00	
27	San Juan Elementary School	1052-1143-61		3,500.00			3,500.00			3,500.00	
28	Basao Isha Elementary School	1052-1154-57		3,500.00			3,500.00			3,500.00	



73	Magna Elementary School	1052-1155-11	3,000.00			3,000.00				3,000.00
74	Gulliyon Integrated School	1052-1139-18	3,000.00			3,000.00				3,000.00
75	Nambucayan Elementary School	1052-1141-75	4,000.00			4,000.00				4,000.00
76	PA-O ELEMENTARY SCHOOL	1052-1144-85	2,500.00			2,500.00				2,500.00
77	Bado Dangwa Central School	1052-1153-25	6,000.00			6,000.00				6,000.00
78	Madapdapdig Elementary School	1052-1157-16	2,500.00			2,500.00				2,500.00
79	Luocg Elementary School	1052-1157-32	3,000.00			3,000.00				3,000.00
80	Balaroc Primary School	1052-1150-07	2,000.00			2,000.00				2,000.00
81	Gawidan Elementary School	1052-1150-15	3,000.00			3,000.00				3,000.00
82	Banagan Primary School	1052-1144-42	2,000.00			2,000.00				2,000.00
83	Bulliguan Elementary School	1052-1150-40	2,000.00			2,000.00				2,000.00
84	Dupag Elementary School	1052-1155-38	2,000.00			2,000.00				2,000.00
85	Calagan Elementary School	1052-1167-55	2,000.00			2,000.00				2,000.00
86	Nambran Agro-Industrial National High School	1052-1159-29	0.00			0.00				0.00
87	Bulo National High School	1052-1150-31	0.00			0.00				0.00
88	Agabnawag National High School	1052-1154-30	0.00			0.00				0.00
89	Eastern Kalinga National High School	1052-1138-88	0.00			0.00				0.00
90	Balong National High School	1052-1138-61	0.00			0.00				0.00
91	Cudal National High School	1052-1136-32	0.00			0.00				0.00
92	Calaced National High School	1052-1160-97	0.00			0.00				0.00
93	Balawag National High School	1052-1154-49	0.00			0.00				0.00
94	New Tanglag National High School	1052-1136-75	0.00			0.00				0.00
95	Bado Dangwa National High School	1052-1156-94	0.00			0.00				0.00
96	Naneng National High School	1052-1159-53	0.00			0.00				0.00
97	Dupag National High School	1052-1154-14	0.00			0.00				0.00
98	Nambucayan National High School	1052-1144-00	0.00			0.00				0.00
99	Bantay National High School	1052-1275-44	0.00			0.00				0.00
A CERTIFIED:			300,000.00							
B CERTIFIED:			300,000.00							
C APPROVED FOR PAYMENT:			300,000.00							

  
**RAMONCHITO A. SORIANO**  
 CIP-CHIEF  
 Date \_\_\_\_\_

**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC-Schools Division Superintendent  
 Date \_\_\_\_\_

**B CERTIFIED:** Supporting documents complete and proper, and cash available in the amount of \_\_\_\_\_  
 P \_\_\_\_\_  
**SIXTO D. LANG-AY, JR.**  
 Accountant III  
 Head of Accounting Division/Unit  
 Date \_\_\_\_\_

**D CERTIFIED:** Each employee whose names appears on the payroll has been paid the amount indicated opposite this/her name  
**VIRGINIA B. BALILING**  
 Administrative Officer  
 IV Cashier  
 Date \_\_\_\_\_