Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepED
Schools Division of Tabuk City
RELEASED
By:
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Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 197 s. 2026

TO: Chief Education Supervisors
Unit/Section Heads
SDO Personnel
All Public Elementary and Secondary Schools Heads
All Others Concerned

DATE: May 5, 2026

SUBJECT: **IMPLEMENTATION AND UTILIZATION OF THE WORK-FROM-HOME (WFH) MONITORING PLATFORM**

1. In line with the implementation of the Work-From-Home (WFH) arrangement every Friday, pursuant to Department of Education (DepEd) policies, all officials and employees are hereby required to utilize the WFH Monitoring Platform.

2. The platform may be accessed through the following link: https://tinyurl.com/sdotcwfhmon. User guides and instructions are also available within the platform to assist in navigating its features.

3. All concerned personnel are required to record their attendance during all approved Work-from-Home (WFH) arrangements, including the scheduled Friday WFH and any additional WFH days, by logging their Clock In (Start) and Clock Out (End) in the platform.

4. This initiative aims to ensure proper documentation of attendance across all offices and to promote accountability and transparency in reporting.

5. For dissemination of and compliance with this memorandum is desired.

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
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