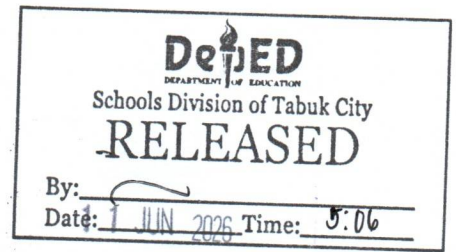




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF TABUK CITY**



**June 11, 2026**

**DIVISION MEMORANDUM**

No. **253**, s. 2026

**To:** All Public Secondary School Heads  
 Division Planning Officer

**ATTENDANCE TO THE VALIDATION OF TEACHER NEEDS AND SPECIALIZATION FOR JUNIOR HIGH SCHOOL AND SENIOR HIGH SCHOOL**

1. In line with the conduct of the Validation of Teacher Needs and Specialization, all Secondary School Heads are hereby directed to attend the scheduled activity on June 17, 2026, with the designated time slots and venue as follows:

2.

SCHEDULE		VENUE
Junior High School (JHS) School Heads	9:30 a.m. to 11:30 a.m.	Kagitingan Hall, 2 <sup>nd</sup> Floor, CID Bldg.
Senior High School (SHS) School Heads	2:00 p.m. to 4:00 p.m.	

3. The activity aims to validate and consolidate data relative to teacher plantilla requirements and field of specialization to ensure proper deployment and staffing across schools.

4. As part of the pre-work, all concerned school heads are directed to accomplish and submit their respective teacher needs and specialization data through the link below on or before the scheduled validation activity:

**Submission Link:** <https://tinyurl.com/teacherNeedsValidationTabuk>

5. Further, *this Memorandum shall serve as the authority to travel* of the concerned participants in attending the said activity.

6. Immediate dissemination of and compliance with this Memorandum are desired.

**CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI**  
 OIC- Schools Division Superintendent



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