



## SPECIAL ORDER FOR VACATION SERVICE CREDIT

Date: \_\_\_\_\_

### SPECIAL ORDER

SS No. \_\_\_\_\_ s. \_\_\_\_\_

The Following teachers of \_\_\_\_\_ is hereby granted vacation service credits (vsc) for the services rendered during the ARAL Summer from May to June 2026.

No.	Name	Position	Inclusive Date	No. of Hours Served	No. of Vacation Service Credits Granted
1					
2					
3					

**CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

### WEEKLY SUMMARY OF SERVICES RENDERED

Name of Teachers	Week 1 (No. of hours)	Week 2 (No. of hours)	Week 3 (No. of hours)	Week 4 (No. of hours)	Total No. of Hours	Equivalent Service Credit (for every 1 hour is equivalent to 0.188)

Certified that the above rendered services of each teacher are true and correct

\_\_\_\_\_  
Name and Signature of School Head



**Address:** BCS Compound, Purok 2 Bulanao Norte, Tabuk City  
**Email:** [tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)  
**Website:** <https://www.depedtabukcity.com>