

Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

June 17, 2026

DIVISION MEMORANDUM
 No. 264, s. 2026

SUBMISSION OF PROJECT PROPOSAL AND WORK AND FINANCIAL PLAN (WFP) FOR THE 10 HOST SCHOOLS OF THE 2026 BRIGADA ESKWELA KICK-OFF

To: Public Schools District Supervisors
 School Heads of the 10 Host Schools
 All Others Concerned

- In line with the recently conducted **Brigada Eskwela 2026 Kick-Off**, all 10 host schools are hereby directed to prepare and submit their respective **Project Proposals** and **Work and Financial Plans (WFPs)** for the City Local Government Unit (CLGU) Brigada Eskwela Assistance with the amount of P20,000.00 on or before June 26, 2026.

Host School	District	School Head
1. Camp Conrado Balweg Elementary School	Eastern Tabuk District I	Robert L. Balweg
2. Pablo Wangdali ES (New Balbalan Elementary School)	Eastern Tabuk District II	Annabelle A. Pasingan
3. Hilltop Elementary School	Eastern Tabuk District II	Linda Kissob
4. Magsaysay Elementary School	Northern Tabuk District I	Agapito Mabbayac
5. Bayabat Elementary School	Northern Tabuk District II	Nally B. Palattao
6. Kalinga National High School	Southern Tabuk District	Zaldy V. Sariato
7. Banneng Elementary School	Southern Tabuk District	Sylvia Gollingoy
8. Balawag National High School	Southern Tabuk District	Anete Smael
9. Toppan Integrated School	Western Tabuk District	Zaldy Blaza
10. Naneng Elementary School	Western Tabuk District	Melba D. Adop






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3. Please use the Project Proposal Template provided in **Enclosure A**.
4. Immediate and wide dissemination of this Memorandum is hereby enjoined.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC – Schools Division Superintendent

Enclosure A:

Project Proposal Template of the CLGU Brigada Eskwela Assistance

I. GENERAL INFORMATION

Title: Provision of City LGU Assistance for the Financial Assistance for the Brigada Eskwela 2026 Kick-Off in the Ten (10) Host Schools

Target Participants: Internal and External Stakeholders

Proposed Cost: P20,000.00

Budget Source: Tabuk City LGU Financial Support to DepEd Program.

II. BACKGROUND AND RATIONALE

III. OBJECTIVE

IV. IMPLEMENTATION AND BUDGETARY REQUIREMENTS

a. Implementation Plan

Date	Activities	Output/MOVs

b. Budgetary Requirements

Unit	Description	No. of Participants	Unit Cost	Total Cost	Budget Source

V. MONITORING AND EVALUATION

Prepared by:

Funds Available:

Reviewed:

School Head

WELDA BUSLIG
Budget Officer

SALLY P. FEKEN
SGOD-Chief

Recommending Approval:

GINADINE L. BALAGSO
Assistant Schools Division Superintendent

Approved:

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC- Schools Division Superintendent