



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

DepED DEPARTMENT OF EDUCATION Schools Division of Tabuk City RELEASED	
By: _____	_____
Date: <u>7/20/26</u>	Time: <u>1:57</u>

July 16, 2026

DIVISION MEMORANDUM

No. 319 s. 2026

CREATION AND COMPOSITION OF THE STUDENT CRIME PREVENTION COMMITTEE (SCPC) IN SECONDARY SCHOOLS

TO: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
School Heads of public and private secondary schools
All Others Concerned

1. In compliance with DepEd Order No. 1, s. 2006, titled "Creation and Composition of the Student Crime Prevention Committee (SCPC)," all public and private secondary schools in the Division are directed to organize or reconstitute their respective SCPCs and provide full support to the government's crime prevention campaign.

2. The SCPC shall be organized such that the concerned Supreme Secondary Learner Government (SSLG) officers shall hold their SCPC positions in a concurrent capacity, as follows:

SCPC Position	Concurrent SSLG / School Position
Chairperson	SSLG President
Vice-Chairperson	SSLG Vice-President
Secretary	SSLG Secretary
Members	Class Presidents; in their absence, the respective Class Vice-Presidents
Member, where applicable	Corps Commander of the Citizenship Advancement Training (CAT) or equivalent authorized school-based corps





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3. The School Head shall constitute a **Board of Advisers** to provide guidance, consultation, and advisory support on matters concerning the operations and activities of the SCPC. The Board shall be composed of the following:
 - School Head – Chairperson
 - Chief of Police or duly authorized representative – Vice-Chairperson
 - SSLG Adviser – Member
 - Punong Barangay of the barangay where the school is located – Member
 - PTA President – Member
 - Representative from the interfaith sector, as designated by the School Head – Member
4. The SCPC shall perform the following duties and responsibilities:
 - a. Formulate (age-appropriate) crime prevention programs for the implementation of the Committee;
 - b. Coordinate with the School Head and the President of the Parent-Teachers Association (PTA) in maintaining peace and order within the school campus;
 - c. Recommend to the school/university the conduct of seminars or training activities on crime and drug prevention and control, in coordination with the appropriate NAPOLCOM regional office, local police station, Philippine Drug Enforcement Agency (PDEA) and other authorized agencies;
 - d. Conduct intensive information drives on crime prevention, particularly on drug abuse, alcoholism, illegal gambling, fraternity-related violence, hazing, bullying, and other harmful or unlawful activities; and
 - e. Refer or report suspected illegal or harmful activities through established school reporting and referral mechanisms for appropriate action by competent school authorities and agencies.
5. All SCPC initiatives shall be preventive, educational, learner-centered, and consistent with existing laws and DepEd policies on child protection, positive discipline, anti-bullying, data privacy, gender responsiveness, and due process.
6. Student officers shall not conduct investigations, searches, surveillance, custodial questioning, or any other activity that may place them or other learners at risk. All reports or concerns shall be immediately referred to the School Head or designated school personnel and shall be handled with utmost confidentiality, in compliance with DepEd Order No. 6, s. 2026.
7. Each School Head shall:
 - a. Issue a School Memorandum or Office Order organizing or reconstituting the SCPC and its Board of Advisers for School Year 2026–2027;
 - b. Orient the members of the SCPC and its Board of Advisers on their respective roles and responsibilities, reporting and referral protocols, child safeguarding, confidentiality, and personal safety;
 - c. Ensure that appropriate SCPC activities are incorporated into the SSLG General Plan of Action and aligned with the school's learner protection and



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- safety initiatives, without duplicating the functions of existing school committees;
- d. Facilitate coordination with the PTA, barangay, local police station, NAPOLCOM, PDEA, and other duly authorized partners, as may be appropriate; and
 - e. Submit the required documents to the Schools Division Office through the SGOD.
8. Schools shall submit the following documents **on or before July 31, 2026**:
- a. A signed copy of the School Memorandum or Office Order organizing or reconstituting the SCPC and its Board of Advisers;
 - b. The duly accomplished SCPC Composition and Compliance Report, using the template provided in Annex B; and
 - c. A brief initial action plan indicating the proposed activities, timelines, persons responsible, and prospective partner agencies.
7. The SGOD, through the Youth Formation Coordinator, Mr. Allan R. Galanza, PDO I, shall consolidate the submissions of schools, provide the necessary technical assistance, and coordinate with concerned offices and partner agencies in monitoring the implementation of SCPC programs and activities.
8. The Curriculum Implementation Division (CID) and the Public Schools District Supervisors shall support the dissemination of this Memorandum and the monitoring of school compliance within their respective areas of responsibility.
9. Enclosed with this Memorandum are the following documents for your reference:
- Annex A – Suggested School Memorandum/Office Order; and
 - Annex B – SCPC Composition and Compliance Report.
10. Immediate dissemination of and strict compliance with this Memorandum are directed.


CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent





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ANNEX A

SUGGESTED SCHOOL MEMORANDUM / OFFICE ORDER

Organization of the Student Crime Prevention Committee (SCPC)
School Year 2026-2027

School: _____

School Memorandum / Office Order No. _____, s. 2026

Date: _____

Pursuant to DepEd Order No. 1, s. 2006 and Division Memorandum No. _____, s. 2026, the Student Crime Prevention Committee (SCPC) of this school is hereby organized/reconstituted, with the following membership:

SCPC Position	Name	Concurrent Position	Signature
Chairperson		SSLG President	
Vice-Chairperson		SSLG Vice-President	
Secretary		SSLG Secretary	
Member		Class President / Vice-President	
Member		Class President / Vice-President	
Member, if applicable		CAT Corps Commander	

BOARD OF ADVISERS

Role	Name / Office	Signature
School Head, Chairperson		
Chief of Police / Representative, Vice-Chairperson		
SSLG Adviser		
Punong Barangay		
PTA President		
Interfaith Representative		



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The Committee and the Board of Advisers shall perform the functions stated in the Division Memorandum and DepEd Order No. 1, s. 2006, subject to learner safeguarding, confidentiality, due process, and applicable DepEd policies. This Order shall take effect immediately and remain in force for School Year 2026–2027 unless sooner amended or revoked.

[NAME AND SIGNATURE OF SCHOOL HEAD]

School Head



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ANNEX B

SCPC COMPOSITION AND COMPLIANCE REPORT

School Name: _____
School ID: _____ District: _____
School Head: _____
School Memorandum / Office Order No.: _____ Date Issued: _____
Official Email / Contact Number: _____

A. SCPC OFFICERS AND MEMBERS

SCPC Position	Name	Concurrent Position	Contact No.
Chairperson			
Vice-Chairperson			
Secretary			
Member			
Member			

B. COMPLIANCE CHECKLIST

- ☐ Yes ☐ No School Memorandum / Office Order issued
- ☐ Yes ☐ No Board of Advisers constituted
- ☐ Yes ☐ No Members oriented on duties and reporting protocols
- ☐ Yes ☐ No Safeguarding, confidentiality, and referral procedures discussed
- ☐ Yes ☐ No Initial action plan prepared
- ☐ Yes ☐ No SCPC activities aligned with the SSLG General Plan of Action, where appropriate



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C. INITIAL PRIORITY ACTIVITIES

No.	Activity / Objective	Target Date	Partner / Responsible Person
1			
2			
3			
4			

CERTIFICATION

I certify that the information above is true and correct and that the school has organized/reconstituted its SCPC in accordance with the cited issuances and applicable learner protection policies.

SSLG President / SCPC Chairperson

Date: _____

School Head

Date: _____



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Department of Education



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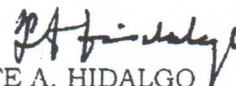
DepED O R D E R

No. **1**, s. 2006

CREATION AND COMPOSITION OF THE STUDENT CRIME PREVENTION
COMMITTEE (SCPC)

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools
All Others Concerned

1. For the information of all concerned, enclosed is a copy of the Memorandum of Understanding made, executed and entered into by and among the National Police Commission (NAPOLCOM), the Department of Education (DepED) and the Commission on Higher Education (CHED) on September 1, 2005 on the Creation and Composition of the Student Crime Prevention Committee (SCPC).
2. Full cooperation is enjoined especially in the organization of SCPC in all public and private high schools nationwide and providing full support to the crime prevention campaign of the government.
3. Immediate dissemination of this Order is directed.


FE A. HIDALGO
Undersecretary
Officer-in-Charge

Encl.: As stated
Reference: None
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
under the following subjects:

BUREAUS & OFFICES
COMMITTEES
STUDENTS

Reformatted by: Sally/Crime Prevention Committee(SCPC)
January 4, 2006
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MEMORANDUM OF UNDERSTANDING

KNOW ALL MEN BY THESE PRESENTS:

This agreement is made, executed and entered into by and among:

The National Police Commission (NAPOLCOM), with office address at 1st E-Bank Building, 371 Sen. Gil Puyat Avenue, Makati City, represented by Hon. Angelo T. Reyes, Chairman, NAPOLCOM, hereinafter called as the "NAPOLCOM;"

The Department of Education (DepED), with office address at University of Life Complex, Meralco Avenue, Pasig City, represented by Hon. Ramon C. Bacani, Undersecretary, Officer-In-Charge, hereinafter called as the "DepED;"

The Commission on Higher Education (CHED), with office address at 5th Floor, Development Academy of the Philippines (DAP), DBP Building, San Miguel Avenue, Pasig City, represented by Hon. Carlito S. Puno, Acting Chairman, hereinafter called "CHED;"

WITNESSETH:

WHEREAS, criminality, apart from being a phenomenal problem, is everybody's concern that needs to be addressed by all sectors in a well orchestrated and coordinated manner;

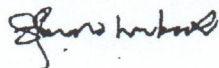
WHEREAS, as early as 1994, DepED by virtue of Department Memo 101, s 1994, initiated the creation of Student Crime Prevention Councils in all institutions of learning;

WHEREAS, a significant number of our young children and youth were involved in the commission of crimes or committed misdemeanors and other forms of disciplinary infractions as per reports submitted by the Department of Social Welfare and Development (DSWD) and the Directorate for Investigation and Detective Management (DIDM), PNP, Camp Crame, Quezon City;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

I. Creation and Composition of the Student Crime Prevention Committee (SCPC)

The parties hereby agree to encourage and facilitate the creation of the above mentioned Committee under the Supreme



Student Council in every school which shall be composed of the following:

1. Chairperson – the President of the Supreme Student Council in concurrent capacity;
2. Vice-Chairperson – the Vice-President of the Supreme Student Council as its Vice-Chairman in concurrent capacity;
3. Members – the class Presidents or the Vice-Presidents, in the absence of the former, as the case may be, of the high school level and of all courses, for college level, the Corps Commander of the ROTC and CAT, respectively, as members of the Committee;
4. The Secretary of the Supreme Student Council shall serve as such in the Committee in a concurrent capacity.

II. Duties and Responsibilities of the Committee

The Committee shall have the following duties and responsibilities:

1. Formulate crime prevention programs for the implementation of the Committee;
2. Coordinate with the President of the Parent-Teachers Community Association (PTCA) or Parents Teachers Association (PTA) if any, the School Principal or Dean, as the case may be, in the maintenance of peace and order within the school campus;
3. Recommend to the school/college/university the conduct of seminars or trainings on crime and drug prevention and control in coordination with the NAPOLCOM regional office, local police station or DILG-Patrol 117;
4. Conduct intensive information drive on crime prevention, particularly on drug abuse, alcoholism, illegal gambling, fraternity quarrels, hazing and other undesirable activities;
5. Report all illegal activities of students and/or recommend the imposition of appropriate sanction by the school authorities which shall include but not limited to a reprimand, transfer, suspension or exclusion/expulsion from the school.

III. The Board of Advisers

There shall be a Board of Advisers composed of the following:

1. School Head – as Chairman
2. Chief of Police (COP) – as Vice-Chairman
3. Adviser of the Supreme Student Council
4. Punong Barangay (Where the school is situated)
5. President of the PTCA or PTA
6. Representative of interfaith sector to be designated by the school head.

The Board of Advisers shall provide consultancy and advisory services on matter affecting the operations and activities of the committee.

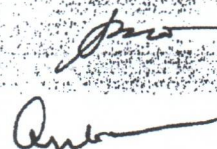
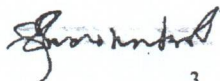
IV. Responsibilities of the Parties

A. NAPOLCOM as project proponent shall:

1. Coordinate with the school officials concerned for the organization of the Student Crime Prevention Committee (SCPC);
2. Conduct lectures or seminar-workshops on crime prevention and criminal justice, drug awareness, Emergency 117 and community involvement to be held in school campuses in coordination with school officials concerned;
3. Provide resource speakers/lecturers on the above-mentioned topics from the NAPOLCOM Speakers' Bureau or any available competent lecturers as may be recommended by NAPOLCOM Regional Offices;
4. Coordinate, supervise and monitor the implementation of crime prevention projects of SCPCs jointly with DepED and/or CHED through the Office of the Student Service (OSS).

B. The DepED shall:

- I. Issue an Order directing the organization of SCPCs in all public and private high schools nationwide and providing full support to the crime prevention campaign of the government;



2. Coordinate, supervise and monitor the implementation of crime prevention projects of SCPCs jointly with Napolcom.

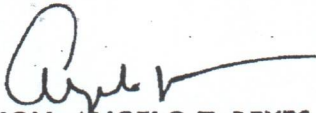
C. The CHED shall:

1. Issue an Order directing the organization of SCPCs in colleges and universities nationwide and providing full support to the crime prevention campaign of the government;
2. Coordinate, supervise and monitor the implementation of crime prevention projects of SCPCs jointly with NAPOLCOM through the Office of the Student Service (OSS).

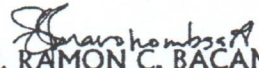
V. Monitoring Mechanism

The National Police Commission through the Crime Prevention and Coordination Service (CPCS), shall monitor the SCPCs in coordination with the Napolcom Regional Offices, the Department of Education and Commission on Higher Education in the region, and the school officials.

IN WITNESS WHEREOF, the parties have hereunto affixed their signature this 1st day of September 2005 in Quezon City.


HON. ANGELO T. REYES

Secretary, DILG and Chairman, NAPOLCOM


USEC. RAMON C. BACANI
Officer-in-Charge, DepED


HON. CARLITO S. PUNO
Acting Chairman, CHED