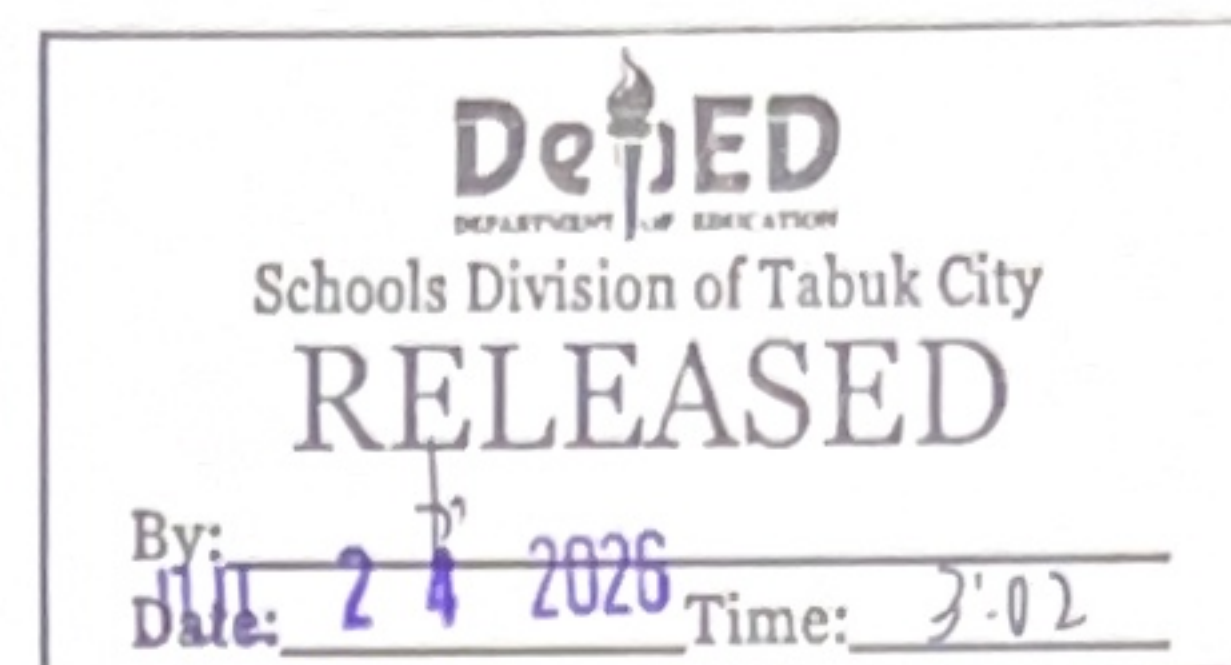




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

July 24, 2026

DIVISION MEMORANDUM
No. **333**, s. 2026

**COMPOSITION OF THE DIVISION COMMITTEE ON ANTI-RED TAPE
(CART)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Memorandum No. 040, s. 2025, entitled Updated Composition of the Department of Education Committee on Anti-Red Tape (CART) in the Central Office and Sub-CART in the Field Offices and Schools, and in accordance with the provisions of Republic Act No. 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, this Office hereby constitutes the Division Committee on Anti-Red Tape (CART) of the Schools Division Office of Tabuk City. The Committee shall serve as the Division's oversight and coordinating body in institutionalizing anti-red tape reforms, strengthening regulatory compliance, promoting process efficiency, and ensuring the delivery of quality, accessible, responsive, and citizen-centered public services.
2. The Division Committee on Anti-Red Tape (CART) shall be composed of the following:

POSITION	DESIGNATION
Chairperson	Christopher C. Benigno, PhD, EdD, CESO VI Schools Division Superintendent
Vice Chairperson	Ginadine L. Balagso, Assistant Schools Division Superintendent
Members	Dorothy S. Asingal, Administrative Officer V



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>

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	Allan S. Dumalsin, Information Technology Officer Atty. Sandy L. Basungit, Attorney III Sally P. Feken, Chief, School Governance and Operations Division
Secretariat	Catherine M. Badong Administrative Officer IV (HRMO)

3. Consistent with ARTA Memorandum Circular No. 2023-08 and other applicable issuances, the Division CART shall perform the following functions:

a. Serve as the Division's coordinating and oversight body for the implementation of Republic Act No. 11032 and other ARTA policies, standards, and directives;

b. Ensure and monitor institutional compliance with the requirements of Republic Act No. 11032, including the Citizen's Charter, Client Satisfaction Measurement (CSM), Zero Backlog Program, Agency Action Plan, Report Card Survey, and other ARTA-prescribed compliance mechanisms;

c. Recommend, coordinate, and oversee the implementation of policies, systems improvement initiatives, and process re-engineering measures that promote efficiency, transparency, accountability, and client satisfaction in public service delivery;

d. Lead advocacy, capacity-building, and information dissemination activities to strengthen awareness and compliance with anti-red tape reforms across all Division offices and public schools;

e. Provide technical assistance, policy guidance, and compliance support on matters relating to Republic Act No. 11032, its Implementing Rules and Regulations, and subsequent ARTA issuances;

f. Monitor, evaluate, and report the implementation of anti-red tape initiatives and recommend appropriate corrective actions to address compliance gaps and enhance organizational performance; and



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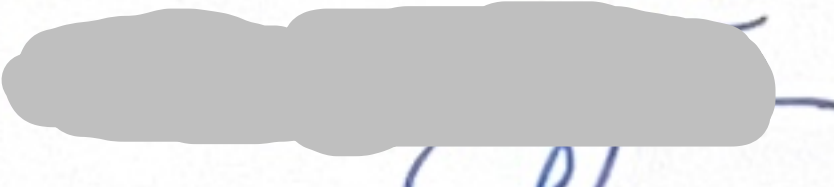




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- g. Prepare, consolidate, and submit reports and other documentary requirements as may be required by the Department of Education, the Anti-Red Tape Authority, and other oversight agencies.
4. The Division Committee on Anti-Red Tape shall ensure the Schools Division Office's continuing compliance with the provisions of Republic Act No. 11032, its Implementing Rules and Regulations, ARTA Memorandum Circular No. 2023-08, DepEd issuances, and other applicable laws, rules, regulations, and policies governing efficient government service delivery.
5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
OIC-Schools Division Superintendent



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