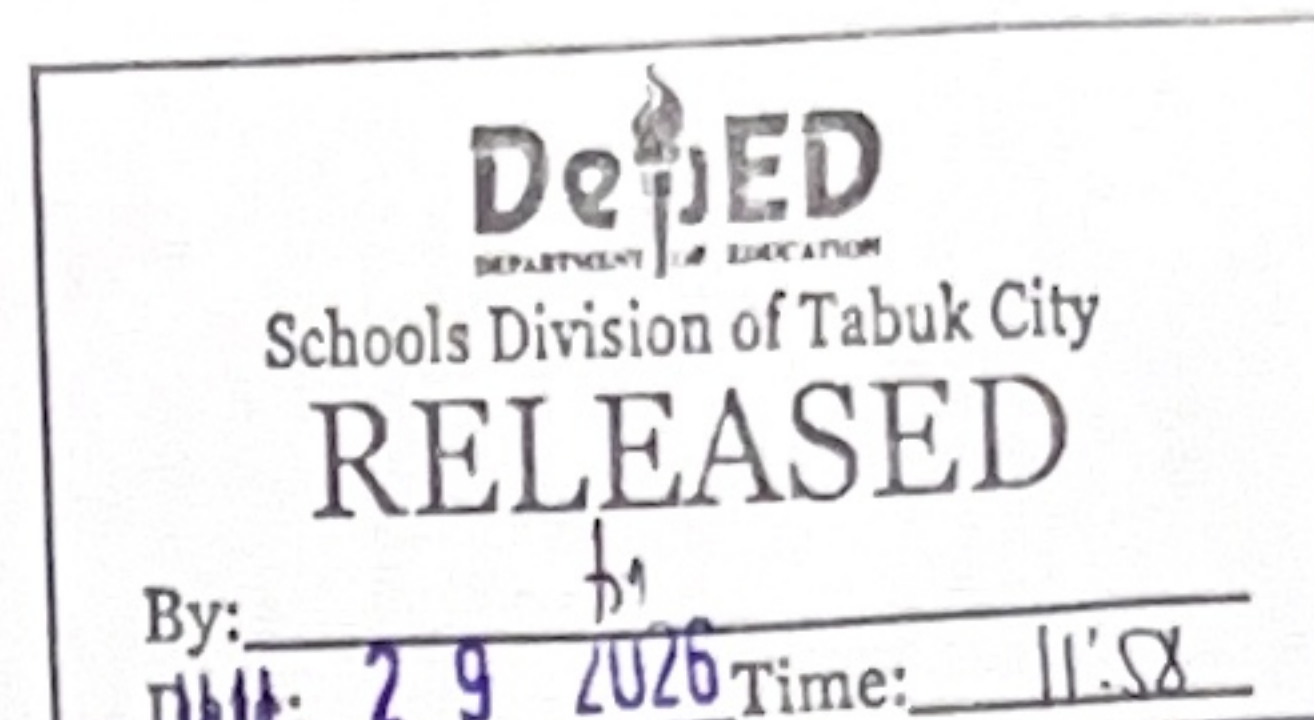




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

July 29, 2026

DIVISION MEMORANDUM

No. **339**, 2026

**DOWNLOADING OF MADRASAH EDUCATION PROGRAM (MEP) FUNDS FOR THE
PRINTING AND REPRODUCTION OF SELF-GUIDED LEARNING SHEETS (SGLS) AND
LEARNING ACTIVITY SHEETS (LAS)**

TO: Public Schools District Supervisors
School Heads of MEP Implementing Schools
All Others Concerned

1. Relative to Regional Memorandum No. 568, s. 2026 titled: ***"Guidelines on the Utilization of Downloaded MEP Funds for the Printing and Reproduction of Self Guided Learning Sheets and learning Activity Sheets"***, this office, through the Curriculum Implementation Division and the Finance Section shall download the amount of **FORTY FIVE THOUSAND, FIVE HUNDRED TEN PESOS (Php 45,510.00)** for the printing and reproduction of Self- Guided Learning Sheets and learning Activity Sheets to schools implementing Madrasah Education Program.

2. Below is the allotment of funds per school for your guidance.

	SCHOOL	AMOUNT
1	TABUK CITY CENTRAL SCHOOL	30,510.00
2	BULANAO CENTRAL SCHOOL	15,000.00
	TOTAL	45,510.00

3. The recipient schools are advised to submit to this office their accomplishment reports using the attached prescribed monitoring form.

4. The utilization and liquidation of the downloaded funds shall strictly comply with the existing government accounting, budgeting, procurement and auditing rules and regulations.

5. For inquiries and clarification, please contact Ms. Thelma B. Galicia, Division MEP Focal Person via email: Thelma.galicia@deped.gov.ph.

6. For your information and guidance.

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
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OIC-Schools Division Superintendent



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