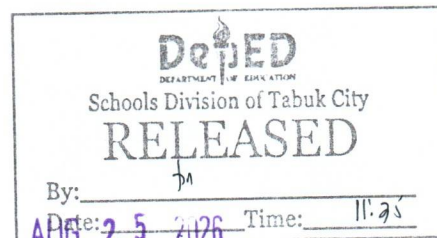




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



August 24, 2026

DIVISION MEMORANDUM

No. **380** s. 2026

CONDUCT OF PLANNING MEETING FOR THE LEARNER RIGHTS AND PROTECTION (LRP) ON WHEELS

TO: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Division LRP Focal and Alternate Focals
School Heads of Gawidan ES, Naneng ES, and Naneng NHS
School Heads of Tabuk City NHS, Kalinga NHS and Magnao ES
Registered Guidance Counselors Concerned
All Others Concerned

1. In preparation for the conduct of the Learner Rights and Protection (LRP) on Wheels scheduled on September 4, 2026, at Naneng National High School, as provided in DM No. 273 S. 2026 regarding the CONDUCT OF LEARNER RIGHTS-AND PROTECTION (LRP) ON WHEELS at Naneng NHS, a planning meeting shall be conducted on August 26, 2026 (Wednesday), at 1:00 PM onwards, at the Schools Division Office Kagitingan Conference Hall.

2. The The planning meeting aims to:
a. Discuss the overall implementation arrangements for the LRP on Wheels;
b. Finalize program flow, facilitation assignments, and activity stations;
c. Deliberate logistical requirements, resource needs, and participant management;
d. Clarify the roles and responsibilities of facilitators and support personnel;
and
e. Ensure the smooth and successful conduct of the activity consistent with the objectives of the Learner Rights and Protection Program.

3. In The following personnel are directed to attend the planning meeting:

Deewaii B. Bagayao	Division LRP Focal
Atty Sandy L. Basungit	Division LRP Alternate Focal
Nicasio C. Sumarita Jr.	
Dorothy A. Pacia	School Head, Naneng NHS
Melba P. Adop	School Head, Naneng ES
Rudy Paul P. Taguibao	School Head, Gawidan ES



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Jasmin P. Pimentel- TCNHS	Registered Guidance Counselors / Facilitators
Michelle C. Liclic- KNHS	
Arthur Jude C. Lozano- Magnao ES	
Allan L. Galanza	
Daisy May Bucao	Division Child Protection Committee Members

4. The meeting shall focus on, but not be limited to, the following:
- Review of the Division Memorandum on the conduct of the LRP on Wheels;
 - Presentation of the activity framework and learner-led stations;
 - Assignment of facilitators and support staff;
 - Preparation of materials and documentation requirements;
 - Logistical and financial arrangements;
 - Safety, security, and learner protection measures; and
 - Other matters relevant to the successful implementation of the activity.
5. Travel expenses and other incidental expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. All concerned personnel are enjoined to attend and actively participate in the planning meeting to ensure the effective implementation of the Learner Rights and Protection (LRP) on Wheels.
7. For queries and clarifications, please contact Deewaii B. Bagayao, Senior Education Program Specialist and Division LRP Focal, through email at deewaii.bagayao@deped.gov.ph or through phone number 09399029204.
8. Immediate dissemination of this Memorandum is directed.

Digitally signed by
CHRISTOPHER C.
BENIGNO

Date: 2026.08.25

11:08:21+08'00'

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

SGOD/P&R/DBB/August 2026



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