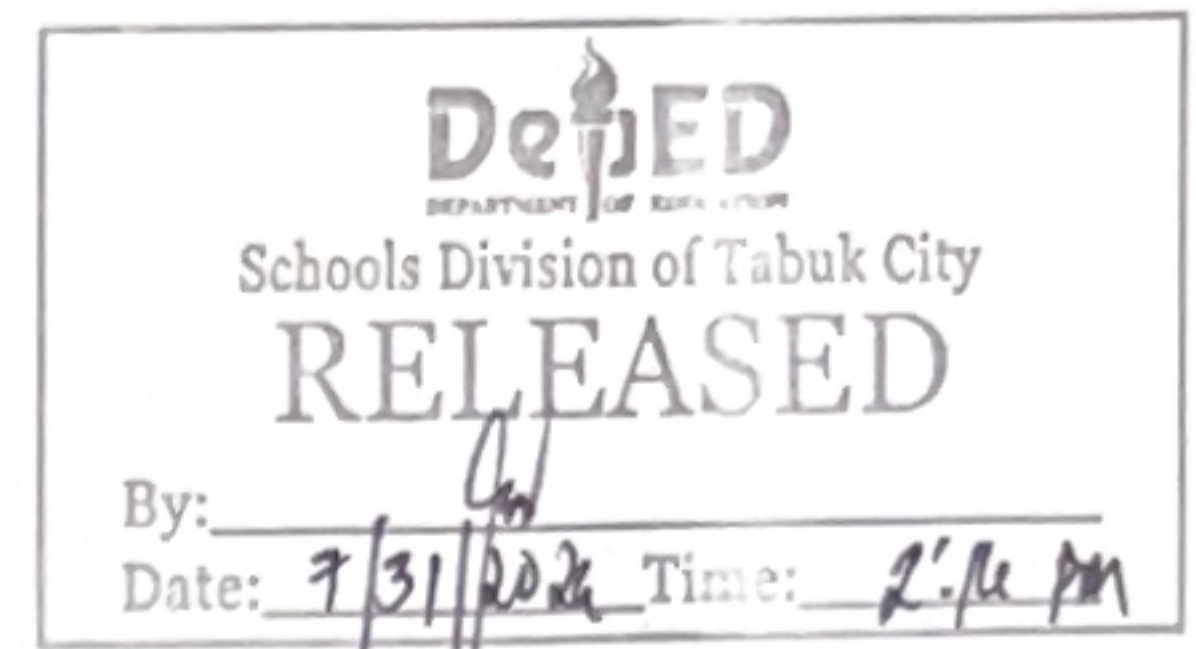




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

July 31, 2026

**DIVISION MEMORANDUM**

No. **347** s. 2026

**WORKSHOP ON THE IMPLEMENTATION OF QUALITY MANAGEMENT SYSTEM  
IN THE SCHOOLS DIVISION OFFICE OF TABUK CITY**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Education Program Supervisors  
Public School Heads both Elementary and Secondary  
All Teaching and Non-Teaching Personnel  
All Others Concerned

1. Pursuant to the implementation of the Quality Management System (QMS) under the framework of ISO 9001:2015 and in accordance with the provisions of DepEd Order No. 9, s. 2021, or the Institutionalization of the Quality Management System in the Department of Education, the Regional Office Quality Management System (QMS) Team will be providing Technical Assistance to the Schools Division Office QMS Teams on August 4-5, 2026 at the Kagitingan Hall, Second Floor, New Building, SDO Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga.
2. The Workshop is designed to bridge identified competency gaps, strengthen implementation capacity, and ensure the standardized and coherent adoption of NQMS across all SDOs. At the end of the activity, the participants shall have a working knowledge in preparing planning documents such as SWOT, Risk and Opportunity Registry, List of Relevant Interested parties, and Quality Control Plan.
3. Attached herewith is the list of participants for the activity found in Enclosure 1.
4. Board and lodging of Regional Office facilitators and speakers shall be charged against the downloaded funds, while meals and other incidental expenses of SDO participants shall be charged against their respective SDO funds, subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

**CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI**

Assistant Schools Division Superintendent  
OIC-Schools Division Superintendent





Enclosure 1 of DM **347** s. 2026: List of Participants

**A. Regional Office Personnel**

| No. | Name                 | No. | Name               |
|-----|----------------------|-----|--------------------|
| 1   | Ronald Castillo      | 7   | Romulo Basa        |
| 2   | Arnel Billy Lim      | 8   | Jonalyn Ambrona    |
| 3   | Atty. Vannessa Flora | 9   | Rose Melody Flores |
| 4   | Cyrille Gaye Miranda | 10  | Rosita Agnasi      |
| 5   | Daisy Eswat          | 11  | RD's Driver        |
| 6   | Georgina Ducayso     | 12  | RO Van Driver      |

**B. Division Office Personnel (Members of the SDO QMS Teams)**

| COMMITTEE                               | COMPOSITION                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Top Management                          | Christopher C. Benigno PhD, EdD, CESO VI<br>OIC- Schools Division Superintendent                                                                                                                                                                                                                                                               |
| Quality Management Representative (QMR) | Lead: Ginadine L. Balagso<br>Assistant Schools Division Superintendent<br><br>Deputy: Sally P. Feken<br>SGOD Chief Education Supervisor                                                                                                                                                                                                        |
| QMS Secretariat                         | Lead : Vincent B. Martinez<br>Program Specialist II<br><br>Co-Lead: Daisy M. Bucao<br>Project Development Officer I<br><br>Members: 1. Welda Buslig<br>Budget Officer<br>2. Joshua Rebancos<br>Administrative Aide VI<br>3. Ruchelle T. Quimao<br>Administrative Aide VI<br>4. Shamgar Louie Candelario<br>Education Program Specialist II-HRD |
| Risk Management Team (RMT)              | Lead: Atty. Sandy Basungit<br>Legal Officer<br>Co-Lead: Efren Danag<br>Planning Officer                                                                                                                                                                                                                                                        |





|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                    | <p>Members:</p> <ol style="list-style-type: none"> <li>1. Emanuel Ubuan<br/>Education Program Supervisor</li> <li>2. Cristine Ambatang<br/>Administrative Aide VI</li> <li>3. Lacmie Baguiwen<br/>Administrative Assistant III</li> <li>4. Marriane Faye T. Bonilla<br/>Administrative Assistant III</li> </ol>                                                                                                                                                                                                                                                                                                     |
| Knowledge Management Team (KMT)    | <p>Lead: Ramonchito A. Soriano<br/>CID Chief Education Supervisor</p> <p>Co-Lead: Lovelyn Mukay<br/>Administrative Officer IV - Records Officer</p> <p>Members:</p> <ol style="list-style-type: none"> <li>1. Deewai B. Bagayao<br/>Senior Education Program Supervisor</li> <li>2. Marioneth Dooma<br/>Education Program Supervisor</li> <li>3. Dodie Duclan<br/>Education Program Supervisor</li> <li>4. Maria Medea C. Vallejo<br/>PSDS</li> <li>5. Nicasio Sumarita<br/>EPS</li> <li>6. Karen V. Mendoza<br/>Administrative Officer II</li> <li>7. Maureen Martinez<br/>Administrative Assistant III</li> </ol> |
| Internal Quality Audit Team (IQAT) | <p>Lead: Allan Dumalsin<br/>ITO</p> <p>Co-Lead: Kenneth Atiwag<br/>Senior Education Program Specialist</p> <p>Members:</p> <ol style="list-style-type: none"> <li>1. Catherine Badong<br/>HRMO</li> <li>2. Joane Dichoson<br/>Administrative Assistant III</li> <li>3. Jayjay Gaayon<br/>Administrative Assistant II</li> <li>4. Deewai B. Bagayao<br/>Senior Education Program Specialist</li> </ol>                                                                                                                                                                                                               |





|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Training and Advocacy Team (TAT)</p> | <p>Lead:<br/>Federico D. Flores<br/>Education Program Supervisor</p> <p>Co-Lead:<br/>Shamgar N. Candelario<br/>Education Program Specialist II</p> <p>Members:</p> <ol style="list-style-type: none"> <li>1. Nick Sumarita<br/>Education Program Supervisor</li> <li>2. Romeo B. Agagon<br/>Senior Education Program Specialist</li> <li>3. Maribel Bravo<br/>Education Program Supervisor</li> <li>4. Cresencia Naoy<br/>Education Program Supervisor</li> <li>5. Romel Alcanzarin<br/>Education Program Supervisor</li> <li>6. Thelma Galicia<br/>Education Program Supervisor</li> </ol>                                                         |
| <p>QUALITY Workplace Team (QWT)</p>     | <p>Lead: Dorothy Asingal<br/>Administrative Officer V</p> <p>Co-Lead: James Dayao<br/>Administrative Officer IV - Supply Officer</p> <p>Members:</p> <ol style="list-style-type: none"> <li>1. Paul N. Palliso<br/>Engineer III</li> <li>2. Rodolfo D. Niones<br/>Medical Officer III</li> <li>3. Menchie P. Gamongan<br/>Project Development Officer II</li> <li>4. Sixto Lang-ay<br/>Accountant</li> <li>5. Virginia Baliling<br/>Administrative Officer IV</li> <li>6. Delilah Lozano<br/>Administrative Assistant III</li> <li>7. Marjuline Lawagan<br/>Administrative Assistant III</li> <li>8. Allan Cubit<br/>Technical Assistant</li> </ol> |

