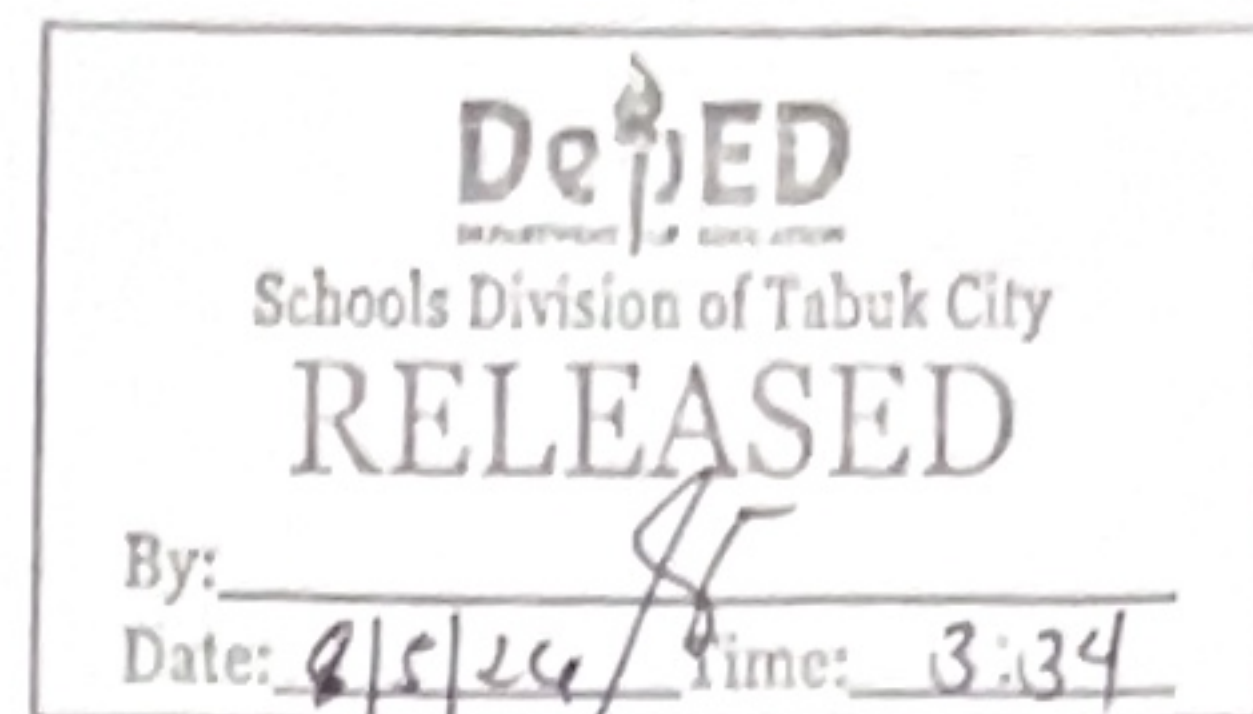




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

August 5, 2026

DIVISION MEMORANDUM
NO. **855** s. 2026

DIVISION EXECUTIVE COMMITTEE MEETING (DEXECOM)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Executive Committee Members
All Concerned Personnel

1. Please be advised of the conduct of the Division Executive Committee Meeting (DEXECOM) on August 6, 2026, at the Kagitingan Hall, 2nd Floor, New Building, Schools Division Office of Tabuk City. The activity aims to review the Division's performance and discuss key operational and program implementation updates to strengthen coordination, facilitate informed decision-making, and ensure the timely delivery of quality basic education services.
2. The agenda of the meeting are as follows:
 - a. Enrollment Updates
 - b. Status of the Filling-up of New Items
 - c. Safe School Environment, particularly the Procurement/Status of Metal Detectors
 - d. Status of the Implementation of the Three-Term School Calendar.
 - e. Plans for the End of the Term 1 Instructional Block
 - f. Other Matters
3. The following offices shall prepare and present the required updates during the meeting:
 - Schools Governance and Operations Division (SGOD) – Enrollment Updates
 - Human Resource Management Office (HRMO) – Status of the Filling-up of New Items
 - SGOD and Procurement Unit – Safe School Environment, particularly the Procurement/Status of Metal Detectors
 - Curriculum Implementation Division (CID) – Status of the Implementation of the Three-Term School Calendar
 - CID, in coordination with SGOD – Plans for the End of the Term 1 Instructional Block
4. All concerned are directed to submit complete, accurate, updated, and validated reports and presentations on or before the prescribed deadline to facilitate consolidation and preparation for the DEXECOM.



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>

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5. The DEXECOM Secretariat shall be responsible for the registration, documentation, venue preparation, and other logistical requirements necessary for the conduct of the meeting.
6. Expenses relative to the conduct of the activity shall be charged against available local funds, subject to the usual accounting and auditing rules and regulations.
7. For the information, guidance, and compliance of all concerned.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC – Schools Division Superintendent 

