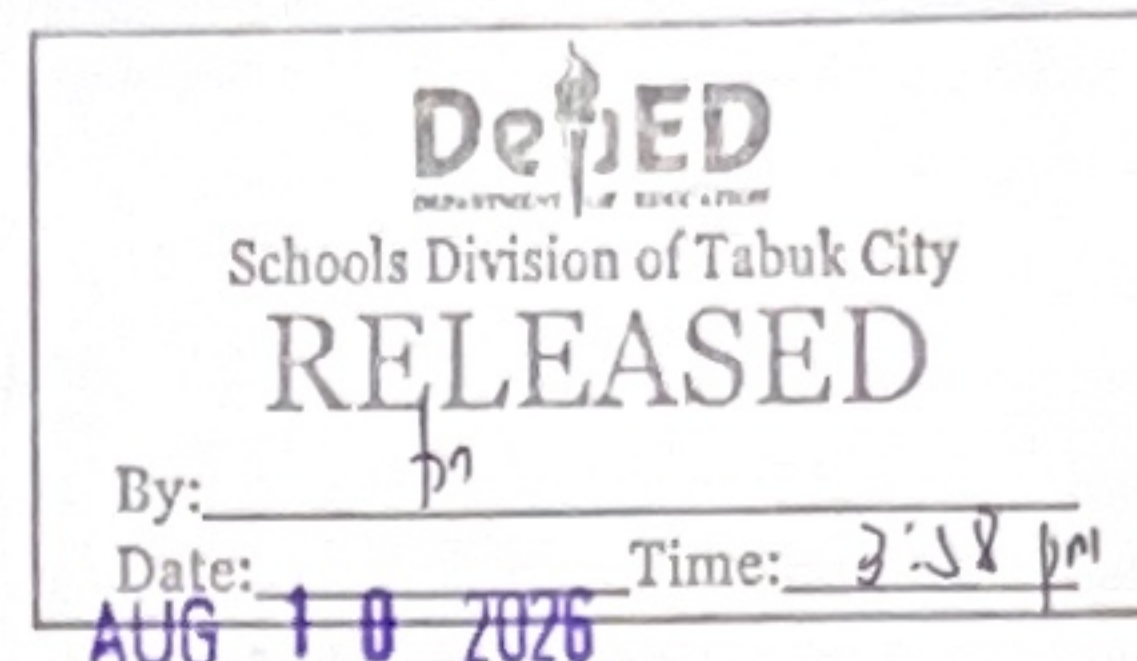




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

10 August 2026

DIVISION MEMORANDUM

No. **358** s. 2026

**CONDUCT OF ORIENTATION ON THE REWARDS AND RECOGNITION (R&R)
PROGRAMS OF THE SCHOOLS DIVISION OFFICE OF TABUK CITY**

TO: Asst. Schools Division Superintendent
SGOD Chief and CID Chief
All Public District Supervisors and Education Program Supervisors
All School Heads
All Identified Non-Teaching Personnel
All Others Concerned

1. Pursuant to the established guidelines under DepEd Order No. 9, s. 2002 titled ***Establishing a Program on Awards and Incentives for Service Excellence - PRAISE*** and other relevant R & R issuances following the standardized procedures for recognizing and rewarding exemplary performance, the Schools Division Office through the Human Resource Development Section, enjoins the attendance of all Public Schools District Supervisors (PSDSs) and school heads to the **CONDUCT OF ORIENTATION ON THE REWARDS AND RECOGNITION (R&R) PROGRAMS OF THE SCHOOLS DIVISION OFFICE OF TABUK CITY** on August 11, 2026 at 8:30 AM to 12:00 NN via MS Teams.

2. The activity aims to ensure the proper, consistent, and strict compliance of all concerned personnel with the prescribed criteria, qualifications, timelines, documentary requirements, nomination procedures, and other guidelines governing the implementation of the Division's R&R programs. It further seeks to clarify roles and responsibilities, minimize deficiencies and incomplete submissions, and ensure that all nominations and applications are properly documented, accurately evaluated, and submitted within the prescribed timelines in accordance with applicable policies and standards.

3. All participants are mandated to enter in the online platform before 9:00 AM through the following link and details:

- Join:
<https://teams.microsoft.com/meet/441487045427532?p=KeOGqGkFePHz4obTvu>
- Meeting ID: 441 487 045 427 532
- Passcode: UL7uN2yy



4. Below is the matrix for the orientation:

Time	Topic/ R&R Program	Focal/In-charge
8:30-8:45	Preliminaries	AVP/ Shamgar Louie N. Candelario
8:45-9:45	Gawad Cordillera (RM 339 s. 2026 and DM 296 s. 2026)	Sally P. Feken
9:45-10:15	2026 Regional Search for the Most Learning-Focused Public Elementary, Secondary Schools and Alternative Learning System - Community Learning Centers (RM 592 s. 2026)	Doddie Marie L. Duclan
10:15-11:00	2026 Search for the Recognizing Gender and Development Notable Implementers with Distinction (ReGADnition) (RM 467s. 2026)	Doddie Marie L. Duclan
11:00-11:30	Search for SY 2025-2026 Best Performing Schools in Environmental Management (DM 351 s. 2026)	CENRO Personnel
11:30-12:00	2026 Regional Search for the Radiating Institution Operating with Sustainable and Environment Friendly Practices (ROSE) (RM 559 s. 2026 and DM 332 s. 2026)	Cresencia M. Na-oy

5. Should there be queries and/or clarifications, please contact Shamgar Louie N. Candelario, EPS II of HRDS, through email address shamgarlouie.candelario@deped.gov.ph or phone number 0956-833-4594.

6. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

Digitally signed by
CHRISTOPHER C.
BENIGNO
Date: 2026.08.10
15:54:02+08'00'

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

