



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

13 August 2026

DIVISION MEMORANDUM
No. **369**, s. 2026

SUBMISSION OF SCHOOL DRRM PLAN FOR THE SCHOOL YEAR 2026-2027

To: All PSDSs
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order #50, s. 2011, the Schools Division of Tabuk City through the Disaster Risk Reduction and Management Unit, initiates the reorganization of the School DRRM Team and the submission of DRRM Action Plan for School Year 2026-2027.
2. The activity aims to:
 - Institutionalize the culture of safety at all levels
 - Ensure continued delivery of quality education services
3. In compliance with the guidelines, the School DRRM Plan MUST include, but is not limited to, the following activities:

Activity	
Reorganization of School Disaster Risk Reduction & Management Committee	School Watching and Hazard Mapping
School Fire Safety Inspection	Developed Learning and service Continuity Plan
Conduct of Quarterly Fire/ Earthquake Drill	Update and enhance Contingency Plan
Observance of National Disaster Resilience Month	Observance of Fire prevention month
Establish DRRM Corner in every classroom -Evacuation Map -Hotline Numbers -DRRM IEC Materials	Establish DRRM Bulletin Board (early warning system)
Developed Family reunification plan & Tracking system for personnel	Procurement of Safety and Emergency Supply (pls identify)
DRRM Symposium	Conduct Capability Building for teachers (pls specify)
Roll-out of the Pillar 1-Safer Learning Facilities and M7X	Observance of Climate Change Consciousness Week
Tree planting and growing activity	Clean-up drive

4. All school should submit their School DRRM Plan using the attached enclosure on or before August 27, 2026.



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5. For queries, you may contact Menchie P. Gamongan, PDO II through CP#09971069575
6. Immediate dissemination of and strict compliance with this memorandum is desired.



Digitally signed by
CHRISTOPHER C.
BENIGNO
Date: 2026.08.14
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CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC – Schools Division Superintendent



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga

DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) ACTION PLAN
School Year 2023-2024

Name of School:	Name of School Head:
District:	Position:

Objectives	Proposed Activities	Performance Indicators/Output	Physical Target	Timeline	Resources Needed		Means of Verification
					Person Responsible	Financial Cost	

Prepared by: _____ Reviewed by: _____ Approved by: _____
DRRM TEAM _____
Position _____ Project Development Officer I/School DRRM Focal _____
School Head _____

Noted by: _____ Validated by: _____ Concurring by: _____
Public Schools District Supervisors _____ **MENCHIE P. CAMONGAN** _____
Project Development Officer II _____ Project Development Officer II _____ **CHRISTOPHER C. BENIGNO PhD, EDD, CESO VI**
OIC- Schools Division Superintendent

