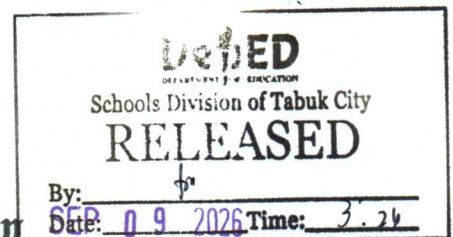




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



Division Memorandum

No. **406**, s. 2026

September 8, 2026

**"SCHEDULE OF CONDUCT OF COMPUTER-ASSISTED ASSESSMENT OF
POTENTIAL, ORAL INTERVIEW (BEI), PAPER ASSESSMENT FOR VARIOUS NON-
TEACHING POSITIONS IN THE SCHOOLS DIVISION OFFICE OF TABUK CITY.**

To: Asst. Schools Division Superintendent
Members of the HRMPSB
All Others Concerned

1. The Schools Division of Tabuk City, through the Human Resource Merit, Promotion and Selection Board (HRMPSB), will conduct the computer-assisted assessment of applicants' potential, oral interview, and paper assessment for **Project Development Officer I and Administrative Aide VI on September 15-17, 2026**, at **Katapatan Hall, First Floor, CID Bldg., SDO Tabuk City** (See item # 3 for the schedule and application codes of qualified applicants)

2. Applicants are advised to **bring their laptop and extension cord** on the scheduled date of the computer-assisted assessment of applicants' potential. The *laptops shall be submitted to the secretariat for inspection 30 minutes before the start of the assessment.*

3. *The following are the applicants together with their schedules.*

a. September 15, 2026- 7:30 a.m. onwards- Computer-Assisted Assessment

Participants: *All qualified Project Development Officer I and Administrative Aide VI applicants listed below.*

Venue: *Katapatan Hall*

PROJECT DEVELOPMENT OFFICER I (vice Bucao)- 46 APPLICANTS

PDO1-1-CN33-2026	PDO1-25-CN33-2026	PDO1-39-CN33-2026	PDO1-59-CN33-2026
PDO1-5-CN33-2026	PDO1-26-CN33-2026	PDO1-40-CN33-2026	PDO1-60-CN33-2026
PDO1-7-CN33-2026	PDO1-27-CN33-2026	PDO1-42-CN33-2026	PDO1-61-CN33-2026
PDO1-09-CN33-2026	PDO1-28-CN33-2026	PDO1-43-CN33-2026	PDO1-62-CN33-2026
PDO1-11-CN33-2026	PDO1-30-CN33-2026	PDO1-44-CN33-2026	PDO1-63-CN33-2026
PDO1-13-CN33-2026	PDO1-31-CN33-2026	PDO1-47-CN33-2026	PDO1-65-CN33-2026
PDO1-14-CN33-2026	PDO1-32-CN33-2026	PDO1-49-CN33-2026	PDO1-66-CN33-2026
PDO1-16-CN33-2026	PDO1-33-CN33-2026	PDO1-50-CN33-2026	PDO1-67-CN33-2026
PDO1-17-CN33-2026	PDO1-34-CN33-2026	PDO1-52-CN33-2026	PDO1-68-CN33-2026
PDO1-18-CN33-2026	PDO1-35-CN33-2026	PDO1-54-CN33-2026	PDO1-69-CN33-2026
PDO1-22-CN33-2026	PDO1-37-CN33-2026	PDO1-56-CN33-2026	
PDO1-23-CN33-2026	PDO1-38-CN33-2026	PDO1-58-CN33-2026	



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>



DepEd Tayo Tabuk City



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ADMINISTRATIVE AIDE VI (vice Rebancos)- 24 APPLICANTS

ADA6-4-CN33-2026	ADA6-17-CN33-2026	ADA6-26-CN33-2026	ADA6-38-CN33-2026
ADA6-6-CN33-2026	ADA6-21-CN33-2026	ADA6-27-CN33-2026	ADA6-43-CN33-2026
ADA6-9-CN33-2026	ADA6-22-CN33-2026	ADA6-29-CN33-2026	ADA6-45-CN33-2026
ADA6-12-CN33-2026	ADA6-23-CN33-2026	ADA6-31-CN33-2026	ADA6-46-CN33-2026
ADA6-15-CN33-2026	ADA6-24-CN33-2026	ADA6-33-CN33-2026	ADA6-47-CN33-2026
ADA6-16-CN33-2026	ADA6-25-CN33-2026	ADA6-34-CN33-2026	ADA6-48-CN33-2026

- b. September 16, 2026- 8:00 a.m. onwards- Paper Assessment and Oral Interview (BEI)**
Venue: Katapatan Hall

PROJECT DEVELOPMENT OFFICER I (Vice Bucao)- 46 APPLICANTS

8:00 a.m. onwards

PDO1-1-CN33-2026	PDO1-25-CN33-2026
PDO1-5-CN33-2026	PDO1-26-CN33-2026
PDO1-7-CN33-2026	PDO1-27-CN33-2026
PDO1-09-CN33-2026	PDO1-28-CN33-2026
PDO1-11-CN33-2026	PDO1-30-CN33-2026
PDO1-13-CN33-2026	PDO1-31-CN33-2026
PDO1-14-CN33-2026	PDO1-32-CN33-2026
PDO1-16-CN33-2026	PDO1-33-CN33-2026
PDO1-17-CN33-2026	PDO1-34-CN33-2026
PDO1-18-CN33-2026	PDO1-35-CN33-2026
PDO1-22-CN33-2026	PDO1-37-CN33-2026
PDO1-23-CN33-2026	PDO1-38-CN33-2026

01:00 p.m. onwards

PDO1-39-CN33-2026	PDO1-59-CN33-2026
PDO1-40-CN33-2026	PDO1-60-CN33-2026
PDO1-42-CN33-2026	PDO1-61-CN33-2026
PDO1-43-CN33-2026	PDO1-62-CN33-2026
PDO1-44-CN33-2026	PDO1-63-CN33-2026
PDO1-47-CN33-2026	PDO1-65-CN33-2026
PDO1-49-CN33-2026	PDO1-66-CN33-2026
PDO1-50-CN33-2026	PDO1-67-CN33-2026
PDO1-52-CN33-2026	PDO1-68-CN33-2026
PDO1-54-CN33-2026	PDO1-69-CN33-2026
PDO1-56-CN33-2026	
PDO1-58-CN33-2026	

- a. September 17, 2026- 8:00 a.m. onwards- Paper Assessment and Oral Interview (BEI)**
Venue: Katapatan Hall

ADMINISTRATIVE AIDE VI (Vice Rebancos)- 24 APPLICANTS

ADA6-4-CN33-2026	ADA6-17-CN33-2026	ADA6-26-CN33-2026	ADA6-38-CN33-2026
ADA6-6-CN33-2026	ADA6-21-CN33-2026	ADA6-27-CN33-2026	ADA6-43-CN33-2026
ADA6-9-CN33-2026	ADA6-22-CN33-2026	ADA6-29-CN33-2026	ADA6-45-CN33-2026
ADA6-12-CN33-2026	ADA6-23-CN33-2026	ADA6-31-CN33-2026	ADA6-46-CN33-2026
ADA6-15-CN33-2026	ADA6-24-CN33-2026	ADA6-33-CN33-2026	ADA6-47-CN33-2026
ADA6-16-CN33-2026	ADA6-25-CN33-2026	ADA6-34-CN33-2026	ADA6-48-CN33-2026



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4. The following HRMPSB members are requested to serve during the assessment of various Non-Teaching and Related-Teaching Positions:

Ginadine L. Balagso, ASDS	Chairperson
Sally P. Feken, CES	Member
Catherine M. Badong, HRMO	Member
Atty. Sandy L. Basungit, Legal Officer	Interim Member/2 nd Level Rep.
Kristine Keith M. Ambatang	1 st Level Rep.
Allan S. Dumalsin, ITO I	TWG
Marjuline L. Lawagan, ADAS III	Secretariat
Karen V. Mendoza, AO II	Secretariat
Marrienne Fay T. Bonilla, ADAS III	Secretariat
Joshua A. Rebancos, AO II	Secretariat
Rosalinda Ramirez, PDO I	Secretariat

5. Applicants are hereby advised that their presence on the set date is required, and **there will be no special test** for those who fail to attend the scheduled assessment and evaluation.
6. For further inquiries, send your queries to hmpsbsdotabukcity@gamil.com
7. Immediate dissemination of and compliance with this memorandum is desired.


CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
OIC- Schools Division Superintendent

