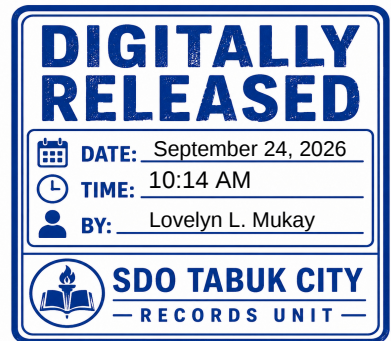




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Reference No.:RU-2026-041

September 24, 2026

DIVISION MEMORANDUM
No. 427 s. 2026

**STRENGTHENING SCHOOL CHILD PROTECTION COMMITTEES TOWARD
SAFE, SECURE, AND MOTIVATING LEARNING ENVIRONMENTS**

TO: Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
Guidance Counselors and Guidance Designates
Learner Formation Officers
All Others Concerned

1. Pursuant to DepEd Order No. 40, s. 2012, its supplemental guidelines, and DepEd Order No. 006, s. 2026, all schools are directed to strengthen the functionality of their Child Protection Committees (CPCs) as the primary school-based mechanism for learner rights and protection.
2. This Memorandum reiterates the continuing operation of School CPCs, clarifies their relationship with the Learner Formation Officer (LFO) and Discipline Authority, and strengthens school mechanisms for prevention, reporting, referral, intervention, and monitoring of learner rights and protection concerns.
3. The School Child Protection Committee shall be composed of the following:
Chairperson: School Head/Principal/Teacher-in-Charge (concurrently the Discipline Authority)
Vice-Chairperson: Guidance Counselor or Guidance Designate
Members:
Learner Formation Officer (LFO);
Teacher Representative;
Parent Representative;
Learner Representative;
Community Representative preferably from the Barangay Council for the Protection of Children (BCPC) or other child protection partner.
4. The CPC shall remain the school's principal multidisciplinary body responsible for:
 - a. Developing, implementing, monitoring, and periodically reviewing the School Child Protection and Anti-Bullying Policies;



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- b. Promoting learner rights, child protection, online safety, positive discipline, violence prevention, and safe school practices;
- c. Receiving, documenting, reporting, monitoring, and referring learner rights and protection concerns;
- d. Coordinating with parents, the Barangay Council for the Protection of Children (BCPC), Local Social Welfare and Development Office (LSWDO), law enforcement agencies, health providers, and other partner agencies;
- e. Ensuring appropriate safeguarding measures during curricular, co-curricular, and school-related activities;
- f. Establishing and maintaining an accessible Learner Rights and Protection (LRP) Desk or Help Desk within the school and ensuring its presence during major school activities, whenever practicable, to facilitate reporting, referral, information dissemination, and immediate assistance for learners and other stakeholders;
- g. Promoting learner participation and awareness of available reporting and referral mechanisms; and
- h. Monitoring interventions and support services provided to affected learners.

5. Consistent with DO 006, s. 2026, the Learner Formation Officer (LFO) shall lead learner formation, values formation, citizenship, positive discipline, restorative practices, and behavior development programs. The LFO shall serve as a member of the CPC to ensure alignment of learner formation and learner protection initiatives.

6. The School Head shall serve as the Discipline Authority and concurrently as Chairperson of the CPC. The Discipline Authority shall ensure implementation of learner discipline policies, observance of due process and positive discipline principles, and timely referral of bullying, abuse, violence, exploitation, discrimination, harassment, and similar learner protection concerns to the CPC, and disciplinary actions consistent with child protection standards and the best interests of the learner.

7. The CPC shall lead learner rights and protection concerns. The LFO shall lead learner formation programs. The Guidance Counselor/Designate shall lead counseling and referral support services. The School DRRM Team shall lead disaster preparedness and emergency response while School Safety and Security mechanisms shall lead physical safety measures. These structures shall complement, and not replace, one another.

8. The CPC shall address incidents occurring within school premises, during school-related activities, during travel to and from school, through digital platforms, and outside school premises when such incidents substantially affect learner safety, welfare, participation, attendance, or the learning environment.



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9. The Division Child Protection Committee, through the Division Learner Rights and Protection Focals, shall provide monitoring, technical assistance, and capability-building support.
10. For guidance, incidents occurring within approximately a two-kilometer radius of the school, particularly along learner routes and common learner gathering areas, may be treated as school-related learner protection concerns when they affect learners or the school environment. Distance alone shall not determine jurisdiction; the impact on learners and the school environment shall be the primary consideration.
11. All schools shall maintain:
- a. Updated CPC Office Order/Memorandum;
 - b. Complete CPC membership;
 - c. Localized Child Protection and Anti-Bullying Policies;
 - d. Reporting and Referral Flowchart;
 - e. Updated Referral Directory;
 - f. Annual CPC Action Plan;
 - g. Quarterly CPC Meetings and Documentation; and
 - h. Accomplished CPC Functionality Assessment Tool and Improvement Plan.
12. Immediate dissemination of and strict compliance with this Memorandum is directed.


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OIC-Schools Division Superintendent



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