



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

September 22, 2026

OFFICE MEMORANDUM
NO. 037 2026

NOTICE OF MEETING

To: Public Schools District Supervisors
Public and Private School Heads and SUC Heads
All Coaches/Trainers of Qualified Athletes
All Others Concerned

1. Please be informed that there will be an online meeting to all coaches of athletes who placed First, Second, and Third in individual and doubles events during the recently concluded Tabuk City Athletic Meet 2026 on Thursday, September 24, 2026, from 12:00 noon to 1:00 p.m. The meeting will be conducted via Microsoft Teams at:

- <https://teams.microsoft.com/meet/42982110353084?p=q9EexHnh8Bp1PoWZAy>
- (Meeting ID: 429 821 103 530 84; Passcode: Fa3jU2v7).

2. The following agenda shall be discussed during the meeting:

- a. Observations in the 2025-2026 school based training of athletes.
- b. Preparation of skills test/post assessment
- c. Other concerns relative to the preparation and development of athletes for CARAA 2027.

3. The matrix for the online meeting is provided in Enclosure No. 1.

4. Immediate dissemination of and compliance with this Memorandum are directed.


CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



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Enclosure # 1

ONLINE MEETING MATRIX

September 24, 2026 | 12:00 Noon–1:00 P.M. | Online

Time	Activity	Speaker
12:00–12:05	Prayer	Shamgar Louie Candelario EPS 2-HRTD
12:05–12:15	Statement of Purpose and Message	Christopher C. Benigno PhD, EdD, CESO VI Schools Division Superintendent
12:15–12:30	Observations in the 2025-2026 school based training of athletes.	Engr Jeffry Ysmael City LGU LYDO
12:30–12:45	Preparation of skills test/post assessment	Federico C. Flores, Jr. EPS SGOD
12:45–1:00	Open Forum, Agreements, and Closing	Division Sports Management Team