



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Reference Number: RU-2026-090

Office of the Schools Division Superintendent

ADVISORY NO. 33 s, 2026

October 19, 2026

In line with the continuing efforts of the Schools Division of Tabuk City to prepare for the full implementation of Republic Act No. 12009 (New Government Procurement Act) and Section 46 of its Implementing Rules and Regulations (IRR), please be advised that Kalinga State University (KSU) will host the NGPA 2026 Capacity-Building Caravan on November 25–27, 2026.

Relative to the training gaps identified in the Division's profiling survey, identified schools with untrained procurement personnel are advised of the following guidelines:

- a. Designated Bids and Awards Committee (BAC) members, BAC Secretariat members, or Technical Working Group (TWG) members with identified training needs.
- b. Forty (40) slots are allocated for the Schools Division of Tabuk City (preferably 1 participant per school) on a first-confirmed, first-served basis.
- c. School Heads must confirm their school's participant through the SDO Procurement Unit, c/o Joshua Rebancos.
- d. Registration fees and travel expenses shall be charged against available local funds, subject to fund availability and compliance with existing accounting and auditing rules and regulations.
- e. Confirmed participants shall attend and actively participate in the training as scheduled by KSU. After the activity, copies of their certificates of participation or completion, as applicable, shall be submitted to the designated Division office or focal person for documentation and updating of the Division's procurement training database. Schools not accommodated within the forty (40) slots are encouraged to participate in subsequent capacity-building activities.

Attached to this Advisory are the following:

- a. **Annex A** – List of the Identified Schools and BAC personnel with training needs as a result of the survey conducted; and



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b. **Annex B** – Invitation Letter from Kalinga State University (KSU).

All concerned school heads and procurement personnel are kindly requested to take note of and comply with this advisory.

Thank you for your understanding and continued cooperation.


CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
OIC-Schools Division Superintendent 

Annex A

LIST OF BAC PERSONNEL (SCHOOL-BASED & DIVISION OFFICE-BASED)



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Annex A

LIST OF BAC PERSONNEL (SCHOOL-BASED & DIVISION OFFICE-BASED)

NO.	OFFICE/SCHOOL	NAME	POSITION/ DESIGNATION
1.	ADDANG ELEMENTARY SCHOOL	BASTIAN, JANELSA PEARL O.	AO II
2.	AGBANNAWAG CENTRAL SCHOOL	BANASAN, JEFFREY S.	ADAS II- ADAS III
3.	AGBANNAWAG NATIONAL HIGH SCHOOL	CAPUYAN, JULIE B.	ADAS II- ADAS III
4.	AMLAO INTEGRATED SCHOOL	AWAN, DESIREE D.	ADAS III
5.	APPAS INTEGRATED SCHOOL	SAROL, MARIE MICHELLE B.	ADAS III
6.	BADO DANGWA NATIONAL HIGH SCHOOL AND BADO DANGWA CENTRAL SCHOOL (CLUSTERED)	MAMATTONG, ANNA-BELLE A.	ADAS III
7.	BALATOC PS	SADAGAN, DHAREEN BOYD B.	AO II
8.	BALAWAG CENTRAL SCHOOL/NHS	PASALI, MICHELLE PAGAT	ADAS III
9.	BALONG CENTRAL SCHOOL/NHS	ESGUERRA, OLIVER P.	ADAS III
10.	BANTAY ELEMENTARY SCHOOL	MANGLIWAN, SHANDA MIA	ADAS III
11.	BULANAO CENTRAL SCHOOL	TUBBAN, JAYLYN D.	ADAS II- ADAS III
12.	BULANAO EAST ELEMENTARY SCHOOL/NAMNAMA ES	MAGMUYAO, MICHELLE B.	ADAS II- ADAS III
13.	BULO EAST CENTRAL SCHOOL/ SAN PABLO IS	BASNIC, MARVIE ROSE L.	ADAS III
14.	CABARUAN ELEMENTARY SCHOOL	ALVAREZ, JADE ARIANE F.	ADAS III
15.	CALACCAD NATIONAL HIGH SCHOOL	LINGBAWAN, ROSCEL E.	ADAS III
16.	CALANAN ELEMENTARY SCHOOL	CASIO, MAIRA T.	ADAS III
17.	CALLAGAN ELEMENTARY SCHOOL	WA-AY, CESAR C.	AO II
18.	CASIGAYAN ELEMENTARY SCHOOL	SABIANO, JETHRO M.	ADAS II- ADAS III
19.	CUDAL NATIONAL HIGH SCHOOL	MAGAYAM, ANNIE KANE T.	ADAS III
20.	DALNACAN ELEMENTARY SCHOOL	BANGGAWAN, MALLORY T.	AO II
21.	DUPAG NATIONAL HIGH SCHOOL	ADDAWI, QUERUBIN T.	AO II
22.	GUILAYON INTEGRATED SCHOOL	DUMAYAG, ROWENAT.	ADAS II- ADAS III
23.	KALINGA NATIONAL HIGH SCHOOL	BENITO, MICAH D.	AO II



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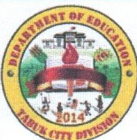
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24.	KALINGA SPECIAL EDUCATION CENTER	SUMEDCA, LYNETTE MAY, M.	AO II
25.	LAYA INTEGRATED SCHOOL	SUMA&IL, JANICE C.	ADAS II- ADAS III
26.	MAGSAYSAY ELEMENTARY SCHOOL	PEY-AG, ELIZABETH B	ADAS II- ADAS III
27.	MALEDDA INTEGRATED SCHOOL	ANG-WAY, JEIA MARIE M.	ADAS III
28.	MALIN-AWA ELEMENTARY SCHOOL	GARCIA, MARY ROSE P.	AO II
29.	NAMBARAN AGRO INDUSTRIAL NATIONAL HIGH SCHOOL	BARCELLANO, NANCY M.	ADAS II- ADAS III
30.	NAMBARAN ELEMENTARY SCHOOL	DIMAS, CARMELITA A.	ADAS II- ADAS III
31.	NAMBUCAYAN NHS/ PA-O ES	AGURIN, EDWARD	ADAS II
32.	NANENG NATIONAL HIGH SCHOOL	SALLAYA, ADONAI BAAWA	ADAS II- ADAS III
33.	NEW TANGLAG ELEMENTARY SCHOOL/WTCS	LAOAN-BALUAG, BEVERLY B.	ADAS II- ADAS III
34.	OSDS	REBANCOS, JOSHUA A.	AO II
35.	OSDS	SANDY L. BASUNGIT	ATTY. III
36.	SAN JUAN ELEMENTARY SCHOOL	SUYAM, MARITESS, A	ADAS II- ADAS III
37.	SOUTHERN TABUK INTEGRATED SCHOOL	PAGA, FLORDILYN D.	ADAS II- ADAS III
38.	TABUK CITY CENTRAL SCHOOL	TAMAYAO, REYNALYN C.	ADAS II- ADAS III
39.	TOPPAN INTEGRATED SCHOOL	DE VERA, DINA S.	ADAS II- ADAS III
40.	TUGA NATIONAL HIGH SCHOOL	HERNAEZ, DONNA MAE GACUTAN	ADAS II- ADAS III



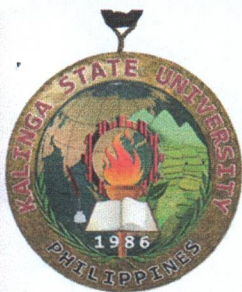
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Annex B

Republic of the Philippines

KALINGA STATE UNIVERSITY

Bulanao, Tabuk City, Kalinga 3800

October 12, 2026

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI

OIC-Schools Division Superintendent

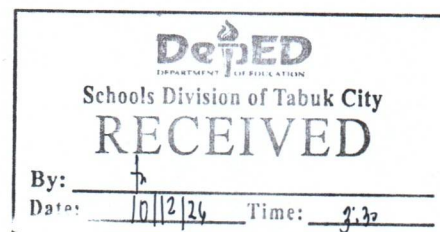
Department of Education

Schools Division of Tabuk City

Thru: MS. GINADINE L. BALAGSO

Assistant Schools Division Superintendent

BAC Chairperson



Subject: Invitation to the NGPA 2026 Capacity Building Caravan

Dear Sir:

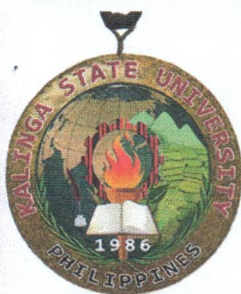
Greetings from Kalinga State University!

With reference to the letter dated February 4, 2026, we respectfully invite qualified and interested personnel from your office to participate in the three-day training/seminar entitled **“NGPA 2026 Caravan: Capacity Building on the New Government Procurement Act (RA 12009) for Public Sector Procurement Practitioners,”** scheduled for **November 25, 26, and 27, 2026.**

The activity will be conducted by the Government Procurement Policy Board–Technical Support Office (GPPB-TSO), in partnership with Kalinga State University (KSU). It aims to strengthen the knowledge, skills, and competencies of government procurement officers and employees in implementing the New Government Procurement Act.

The registration fee is **Php 5,000 per participant for face-to-face attendance** or **Php 3,000 per participant for attendance via Zoom.** These fees will cover applicable administrative and training expenses, including supplies and materials, meals and snacks, honoraria, accommodation, venue, and incidental expenses.

Payment shall be deposited into **Kalinga State University’s Land Bank Account No. 1052-1119-82.** For Zoom participants, the meeting ID and passcode will be provided upon confirmation of payment.



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Participants may register through the following link:

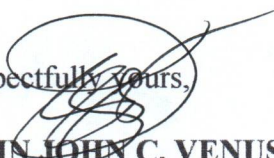
<https://bit.ly/4tbsw3s>

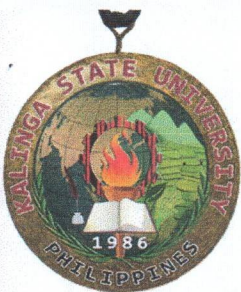
For further information, please contact Dr. Perfelia R. Buen at **09178226145**, Dr. Romualdo U. Wacas at **09368652998**, or Dr. John John C. Venus Jr. at **09067301842**.

We would appreciate your assistance in disseminating this invitation and facilitating the participation of interested personnel from your office.

Thank you for your continued support. Your favorable action on this invitation will be highly appreciated.

Respectfully yours,


JOHN JOHN C. VENUS JR., DPA
Associate Professor V
University Chair for GPPB Training



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“Training Schedule for NGPA 2026 Caravan: Capacity Building on the New Government Procurement Act (RA 12009) for Public Sector Procurement Practitioners”

Date	Topic / Coverage	Duration	RP/Lecturer
DAY 1 8:00-8:30 am	Registration & Attendance	30 mins.	c/o KSU Training Team
DAY 1 8:30 – 9:00 am	Opening Program Prayer Philippine National Anthem Acknowledgment of participants Welcome Message (host SUC / partner agency) Message from GPPB-TSO / NGPA Caravan Team	30 mins	c/o KSU Training Team
DAY 1 9:00-9:30 am	Overview of the NGPA Caravan ProHub registration and course enrollment (if integrated) Pre-test Presentation of program objectives & expectations Health Break	30 mins	c/o KSU Training Team
Day 1 9:30 AM- 11:30 PM	Module 1: Key Provisions of RA No. 12009 (NGPA) and its IRR Policy objectives and coverage New/changed definitions (e.g., procurement, sustainable procurement, professionalization) Governing principles under NGPA vs. RA 9184 Institutional arrangements (GPPB, PS-DBM, ProHub, etc.)	2 hours	GPPB/TSO RP/Lecturer
Day 1 11:30 AM- 12:00 PM	Open Forum	30 mins.	GPPB/TSO RP/Lecturer
12:00 – 1:00 PM	Lunch	1 hour	



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Day 1 1:00-2:00 PM	1:00 – 2:00 Module 2: Procurement by Electronic Means E-procurement framework under RA 12009 PhilGEPS and other platforms Digital records, timelines, and audit trail	1 hour	GPPB/TSO RP/Lecturer
Day 1 2:00-4:00 PM	Module 3: Strategic Procurement Planning (SPP) Linkage of SPP with PFM, planning, and budgeting Market scoping & risk assessment Annual and multi-year procurement plans under RA 12009 Health Break	2 hours	GPPB/TSO RP/Lecturer
Day 1 4:00 – 5:00 PM	Open Forum / Q&A Synthesis of Day 1 Announcements for Day 2	1 hour	GPPB/TSO RP/Lecturer c/o KSU Training Team
Day 2 8:00 – 8:30 AM	Unfreezing / Energizer (recap, warm-up activity)		c/o KSU Training Team
Day 2 8:30 AM– 11:30 PM	Module 4: Modes of Public Procurement Competitive Bidding (steps under RA 12009, changes vs RA 9184) Alternative modes (Limited Source Bidding, Direct Procurement, Repeat Order, etc. under the NGPA framework) Health Break Framework Agreements, dynamic purchasing systems (if already incorporated) Role of SUCs, LGUs, NGAs in choosing modes Sample timelines / flowcharts	3 hours	GPPB/TSO RP/Lecturer

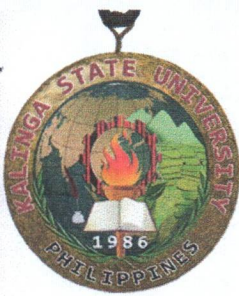


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Day 2 11:30 AM- 12:00 PM	Open Forum	30 mins.	GPPB/TSO RP/Lecturer
12:00 – 1:00 PM	Lunch		
Day 2 1:00 – 3:30 PM	Workshops / Case Exercises on Modes of Procurement Group work: choose appropriate mode given case scenarios Drafting sections of bidding documents under the NGPA Risk identification in selecting modes Health Break	2.5 hours	GPPB/TSO RP/Lecturer c/o KSU Training Team
Day 2 3:30 – 4:30 PM	Plenary presentations per group Open Forum & Synthesis	1 hour	GPPB/TSO RP/Lecturer c/o KSU Training Team
Day 2 4:30 – 5:00 PM	Daily evaluation Announcements for Day 3	30 mins	c/o KSU Training Team
Day 3 8:00 – 8:30 AM	Registration / short energizer Recapitulation of Day 1 & 2	30 mins	c/o KSU Training Team
Day 3 8:30 – 11:30 AM	Module 5: Contract Implementation and Sanction Mechanism Contract management under RA 12009 Performance security, warranties, inspection and acceptance Health Break Variations / change orders Grounds and procedures for sanctions (contractor, officials, etc.) Interface with COA rules and other oversight bodies	3 hours	GPPB/TSO RP/Lecturer
Day 3 11:30 AM – 12:00 PM	Open Forum	30 mins	GPPB/TSO RP/Lecturer c/o KSU Training Team



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12:00 – 1:00	Lunch		
Day 3 1:00 – 3:00 PM	Consolidated Workshop / Application End-to-end case: from planning to contract implementation under NGPA Identification of organizational gaps and action planning Health Break	2 hours	GPPB/TSO RP/Lecturer c/o KSU Training Team
Day 3 3:00 – 3:30	Post-Test (knowledge check)	1.5 hours	c/o KSU Training Team
Day 3 3:30 – 4:00	Overall Evaluation of the NGPA Caravan	30 mins	c/o KSU Training Team
Day 3 4:00 – 5:00	Closing Program Synthesis / Messages (GPPB-TSO, SUC partner, host agency) Awarding of Certificates of Completion Photo op	1 hour	c/o KSU Training Team