



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the School Divisions Superintendent

October 8, 2026

DIVISION MEMORANDUM
NO. 453 s. 2026

DIVISION EXECUTIVE COMMITTEE MEETING (DEXECOM)

**To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Executive Committee Members
All Concerned Personnel**

1. Please be advised of the conduct of the Division Executive Committee Meeting (DEXECOM) on October 13, 2026, at the Kagitingan Hall, 2nd Floor, New Building, Schools Division Office of Tabuk City. The activity aims to review the Division's performance and discuss key operational and program implementation updates to strengthen coordination, facilitate informed decision-making, and ensure the timely delivery of quality basic education services.
2. The objectives of the meeting are as follows:
 - a. Review and validate the consolidated data and reports corresponding to the identifies Regional ManCom agenda items;
 - b. Assess and analyze significant accomplishments, trends, gaps, challenges, and emerging concerns reflected in the data;
 - c. Determine the management implications of the identified issues on teaching and learning, school operations, personnel, resources, and program implementation.
 - d. Identify priority concerns and issues that require appropriate action at the Division level and those that may require Regional intervention or support.
 - e. Agree on appropriate interventions, recommendations, and commitments of the Schools Division activities and resolve potential conflicts in implementation.
3. Participants to said activity are the Chief Education Supervisor (CID and SGOD), all members of the Dexecom, and Education Program Supervisor In-Charge of the Alternative learning System (ALS), IPED, MADRSAH, and Inclusive Education, RSPC and RFOT, Information Technology Officer, Legal Officer, Division Engineer and Medical Officer. All personnel addressed in this notice are advised to free their schedule on the date and time stated above and ensure attendance to said meeting.



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4. The DEXECOM Secretariat shall be responsible for the registration, documentation, venue preparation, and other logistical requirements necessary for the conduct of the meeting.
5. Expenses relative to the conduct of the activity shall be charged against available local funds, subject to the usual accounting and auditing rules and regulations.
6. For the information, guidance and compliance of all concerned.


CHRISTOPHER C. BENEIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC- Schools Division Superintendent



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Enclosure 2 to DM No. **453** s. 2026

PROGRAM MATRIX

Division Executive Meeting (October 13, 2026)

TIME	AGENDA ITEMS	DISCUSSANT
8:30 a.m. - 9:00 a.m.	Initial reactions on the implementation of Three-term Calendar - Consolidated results of the Division pulse survey; - Positive experiences and observed benefits - Implementation challenges and concerns; - Implications for teaching, learning, workload, and school operations; and - Proposed Division interventions and recommendations.	CID
9:00 a.m.- 9:30 a.m.	SDO Safe School Initiatives - Inventory of initiatives beyond physical security measures; - Coverage and beneficiaries; - Promising practices and innovations; - Gaps and concerns; and - Proposed actions for strengthening safe school initiatives.	SGOD
9:30 a.m.- 10:00 a.m.	Status of Filling Up Old Vacant Items - Teaching positions; - Teaching-related positions; - Non-teaching positions; - Status of recruitment and appointment processes; - Bottlenecks and reasons for delays; and - Priority actions and target dates for filling critical vacancies.	HRMO
10:00 a.m.- 10:30 a.m.	Status of LGU- Led Classroom Construction - Construction Number and status of projects; - Completed, ongoing, delayed, and not-yet-started projects;	ENGINEER



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	• Number of classrooms involved; • Major implementation issues and causes of delay; and • Required Division, LGU, and/or Regional interventions	
10:30 a.m.- 11:00 a.m.	Schedule of Major SDO Activities • City Meet: schedule of practice, sports related activities; • Division Schools Press Conference (DSCP); • Division Festival of Talents (DFOT); and • Other major Division activities requiring schedule harmonization.	CID & SGOD
11:00 a.m.- 11:30 a.m.	Updates Monthly CSM Report	AO V

Afternoon: Agreements