



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Reference Number: RU-2026-107

October 26, 2026

DIVISION MEMORANDUM

No. 488, s. 2026

**SAFE SCHOOL DETECTIVES: A DIVISION LEARNER-LED INITIATIVE
FOR PROMOTING SAFE AND MOTIVATING LEARNING ENVIRONMENTS**

TO: Public Schools District Supervisors
School Heads of Public and Private Secondary Schools
School-Based Project Development Officers I
Secondary Learner Representatives
Guidance Counselors
Learner Rights and Protection Officers (LRPOs)
Disaster Risk Reduction and Management (DRRM) Coordinators
All Others Concerned

1. The Schools Division Office of Tabuk City, through the Schools Governance and Operations Division (SGOD), shall conduct the activity titled **SAFE SCHOOL DETECTIVES: A Division Learner-Led Initiative for Promoting Safe and Motivating Learning Environments** on **November 7, 2026 (Batch 1)**, and **November 14, 2026 (Batch 2)**, at the SDO Katapatan Hall, Schools Division Office of Tabuk City, Kalinga.

2. The activity aims to empower secondary learners as active partners in promoting safe, inclusive, child-friendly, and motivating learning environments. It seeks to strengthen their awareness and capacity to identify potential hazards, recognize school safety concerns, promote responsible reporting, and participate in developing solutions to issues affecting learner safety, protection, and well-being. The activity will include discussions and interactive learning activities on Disaster Risk Reduction and Management (DRRM), Violence Against Women and Children (VAWC), child protection, bullying prevention, safe reporting and referral mechanisms, and school safety and risk identification.

3. The participants shall include **three (3) secondary learner representatives from identified public secondary schools and integrated schools, and two (2) secondary learner representatives from identified private secondary schools**, together with the school-Based Project Development Officers I and designated facilitators and resource persons. All concerned school heads are directed to identify the required participants, ensure the completion of necessary parent/guardian consent forms and other required documents, and provide appropriate supervision



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and support to the participating learners. The list of participating schools with their respective batch assignments is provided in Enclosure 3.

4. All identified learner-participants are required to submit the duly accomplished and signed Parent/Guardian Consent Form and Learner Consent, Waiver, Indemnity, and Release Form prior to departure for the activity. The respective SSLG advisers and school heads shall ensure that these documents are properly accomplished, signed, and kept on file at the school for documentation and verification purposes. Learners who fail to submit the required documents shall not be allowed to travel or participate in the activity. **STRICTLY NO CONSENT, NO TRAVEL.**

5. As the activity falls on a Saturday, corresponding service credits may be granted to eligible teacher-participants, while compensatory time off (CTO) may be granted to non-teaching personnel, subject to the applicable provisions of DepEd Order No. 13, s. 2024, titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*, and other relevant DepEd issuances, subject to the applicable requirements and approval of the proper authority.

5. For question and concerns please contact Shyndel Cherubine S. Aguilar – Project Development Officer I through this mobile number 0975 232 0415 or email shyndel.salida@deped.gov.ph.

6. All concerned are hereby informed and enjoined to give this activity their full support and cooperation for its successful implementation.


CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encls:

- a. Enclosure No. 1: Parental Consent Form
 - b. Enclosure No. 2: Learner Consent, Waiver, Indemnity and Release Form
 - c. Enclosure 3: List of Participating Schools
- sgod/yfd/sca/10/26/2026



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Enclosure No. 1

PARENTAL CONSENT

I, _____, as the parent or legal guardian of _____, hereby acknowledge that I have been informed of the details of the conduct of **SAFE SCHOOL DETECTIVES: A Division Learner-Led Initiative for Promoting Safe and Motivating Learning Environments** that will be held on November 7, 2026 for Batch 1 & November 14, 2026 for Batch 2, at the SDO Katapatan Hall, Schools Division Office of Tabuk City, Kalinga.

I understand that my child's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team.

Voluntary Participation

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk, and I permit my child/ren to attend this activity.

Exclusion (Limitations/Ineligibility)

I am aware that symptoms of any communicable disease include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.



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Documentation

I confirm that I give full permission to any recording or picture taken of my child during the conduct of this event and to use some or all of my child's images/contribution/performance in any publication (including electronic publications such as film or website) created by or for the Department of Education (DepEd) -Schools Division of Tabuk City official platforms.

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education SDO Tabuk City relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the SDO Tabuk City, SGOD-YF through the email address shyndel.salida@deped.gov.ph or through cellphone number 0975 232 0415.

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Child/ren	Date





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Enclosure No. 2

LEARNER CONSENT, WAIVER, INDEMNITY and RELEASE
(To be completed by the Learner)

I, _____, agreed to participate with the consent of my parents and/or legal guardian in the **SAFE SCHOOL DETECTIVES: A Division Learner-Led Initiative for Promoting Safe and Motivating Learning Environments** that will be held on November 7, 2026 for Batch 1 & November 14, 2026 for Batch 2, at the SDO Katapatan Hall, Schools Division Office of Tabuk City, Kalinga.

I agree to give permission to the Department of Education (DepEd) – Schools Division of Tabuk City – Youth Formation and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear at the event and location stated above, to be used for the communications and various public campaigns of the Department, be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I do not understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

_____	_____
Name of Learner	Name of School
_____	_____
Age	Date



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Enclosure No. 3

LIST & SCHEDULE OF PARTICIPATING SCHOOL

BATCH 01 (NOVEMBER 7,2026)	
Name of School	No. of Participants per school
Ipil Integrated School	3
Maledda Integrated School	3
Lacnog Integrated School	3
San Pablo Integrated School	3
Appas Integrated School	3
Dilag Integrated School	3
Laya Integrated School	3
Southern Tabuk Integrated School	3
Amlao Integrated School	3
Toppan Integrated School	3
Guilayon Integrated School	3
Nambaran Agro Industrial National High School	3
Bulo National High School	3
Agbannawag National High School	3
Eastern Kalinga National High School	3
Tabuk City National High School	3
Balong National High School	3
School Based Project Development Officer I	11
FACILITATORS:	
2 Guidance Counselor	2
1 LRPO	1
1 DRRM	1
2 PDO I Division Youth Formation Coordinator	2



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BATCH 2 (NOVEMBER 14,2026)	
Name of School	No. of Participants per school
Kalinga National High School	3
Calaccad National High School	3
Cudal National High School	3
Balawag National High School	3
Bado Dangwa National High School	3
New Tanglag National High School	3
Tuga National High School	3
Bantay National High School	3
Dupag National High School	3
Nambucayan National High School	3
Naneng National High School	3
St. William's Academy, Inc.	2
Saint Tonis College of Bulanao	2
KSU Laboratory High School	2
St. Theresita's School of Tabuk, Inc.	2
Tabuk Institute	2
International School of Asia and the Pacific (ISAP)	2
Cordillera A+ Computer Technology College (CACT)	2
KSU Laboratory School	2
FACILITATORS:	
2 Guidance Counselor	2
1 LRPO	1
1 DRRM	1
2 PDO I Division Youth Formation Coordinator	2



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