Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DIGITALLY RELEASED
DATE: November 10, 2026
TIME: 3:50 p.m.
BY: Kristine Keith Ambatang
SDO TABUK CITY — RECORDS UNIT —
Reference Number: RU-2026-130

Office of the Schools Division Superintendent

November 10, 2026

DIVISION MEMORANDUM
NO. 510 s. 2026

CONDUCT OF WORKSHOP ON DEVELOPMENTALLY APPROPRIATE INSTRUCTION AND PREPARATION OF WEEKLY KINDERGARTEN LESSON GUIDES

TO: Chief Education Supervisor- Curriculum Implementation Division
Public Schools District Supervisors
School Heads
Kindergarten District Coordinators
All Kindergarten Teachers
All Others concerned

1. Pursuant to DO 15 s. 2025 entitled amendment to DO 47 s. 2016 "Omnibus Policy on Kindergarten Education", the department's commitment to strengthening the quality of early childhood education and ensuring developmentally appropriate teaching and learning experiences, the Schools Division Office of Tabuk City shall conduct a Workshop on Developmentally Appropriate Instruction and Preparation of Weekly Kindergarten Lesson Guides on November 21, 22, 28 and 29, 2026 at BCS Multipurpose Hall, Bulanao Central School.

2. The activity aims to enhance Kindergarten teachers' competencies in designing and delivering developmentally appropriate, inclusive, and engaging learning experiences that respond to the developmental needs, interests, and abilities of young learners.

3. Specifically, the workshop aims to:

   a. Deepen teachers' understanding of the principles and practices of developmentally appropriate instruction in Kindergarten;
   b. Strengthen teachers' capacity to plan and facilitate age-appropriate, play-based, and learner-centered learning experiences;
   c. Enhance teachers' skills in aligning weekly lesson guides with the prescribed Kindergarten curriculum, learning competencies, and developmental domains;
   d. Develop and prepare contextualized and developmentally appropriate Weekly Kindergarten Lesson Guides; and
   e. Establish a common understanding of the standards and quality indicators for preparing, implementing, and assessing Kindergarten learning activities.

4. Participants are advised to bring their laptops, existing Kindergarten lesson guides, curriculum references, and other relevant instructional materials to be used during the workshop.

5. As the activity will be conducted on Saturdays and Sunday, participants shall be given service credits subject to existing Civil Service Commission and Department of Education rules and regulations.

6. Expenses relative to the conduct of the activity shall be charged against available local funds, subject to the usual government accounting, auditing, and budgeting rules and regulations.

7. Immediate dissemination of and strict compliance with this memorandum are desired.

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure of DM _____s. 2026

TRAINING WORKSHOP ON DEVELOPMENTALLY APPROPRIATE INSTRUCTION AND PREPARATION OF WEEKLY KINDERGARTEN LESSON GUIDES

NAME	SCHOOL	POSITION
1.SUNSHINE G. AMIYAN	CAMP CONRADO ES	T1
2.LESLY S. PALCHAN	TANGBAY ES	T1
3.FLORENCE Q. SABADO	DALNACAN ES	T1
4.PINKY ROSE S. BUSLIG	BURAYUKAN ES	T1
5.IRENE P. DULAY	MAGGABANGON ES	T1
6.WHOOPY L. PANGILINAN	DANANAO ES	T1
7.DARIE S. VALENTIN	BANAGAN ES	T4
8.DIVINA A. MALNAWA	NAMNAMA ES	T4
9.CONNIE T. PACYAAN	MALLONG ES	T1
10. JESSIE GLEAR M. COLANGAN	BALATOC PRIMARY SCHOOL	T1
11.GEMALYN GANAGAN	MATUCNANG ES	T1
12.AIDA MASLANG	BANTAY ES	T3
13.ROSELIE-ANN LAPANGAN	BALONG	T3
14.CHANNESSE THALIA B. BOCLONGAN	APPAS IS	T6
15.CHERRY ANN A. DAMMAY	CALANAN ES	T3
16.SHIRLEY P. ABBACAN	TOPPAN IS	MT-1
17.DAISY M. MATNAO	DILAG IS	TV1
18.WENDEL DESIRE A. LINGBAWAN	LUCOG ES	T1
19.SUNSHINE S. SOCO	CALLAGDAO ES	T1
20.JUDITH G. CHUMALAN	GREENHILLS ES	MT1
21.HAZEL JOY W. MASUNGOT	AMLAO ES	T1
22.SIONEBEL P. CUESTA	NEW BALBALAN	T 1
23.YELLOW RAIZA S. GASATAN	GUILAYON	T11
24.OFELIA B. BASSALI	SAN PABLO IS	T111
25.GERLIE G. PULANG	SUYANG ES	T1
26.CRISTINA C. CAMPILIS	BALAWAG CS	TV1
27.VICTORIA A. LIAGAO	BINONGSAY ES	TV1
28.MARY JANE GUMABOL	PALIGATTO ES	TIC
29.MONALIZA B. BANGAYAN	DUPAG	T1
30.MIKE PEARL P. DALUSON	ADDANG ES	T1
31.HARLET YA-O RANJO	GREENHILS ES	T1
32.LORNA A CUSAY	BADO DANGWA	T3
33.RUBY G. BERNESE	CABARUAN ES	T1
34.RICHEL L. CAWAS	BANNENG ES	T4
35.CORAZON C. GUILERMO	SOUTHERN IS	T6
36.LIGAYA A. BALWAY	CATAW ES	T1
37.DANA K. LICAB	LACNOG ES	T3
38.FLORENCIA LANNGAG	TULIAO ES	T6
39. CHONA O. LIBALIB	DUPAG ES	T1

40.GENEVIVE WINGGA	NAMBUCAYAN	T3
41.FEBBY B. IW-AG	BULANAO EAST CS	T3
42.MARIES P. DANG-AO	BULO EAST	T3
43.JASMINE W. WASSIG	GRADUAL ES	T3
44.APRIL JOY J. FAUSTO	DILAG ES	T1
45.CHARITY PATONGAO	PANTAR	TVI
46.MYRNA DALO	Facilitator	
47.MARICEL B. ALIPIO	Facilitator	
48.RONALYN ASPERIN	Facilitator	
49.MARYJANE BINSAY	Facilitator	
50.JANET TAGITAG	Facilitator	
51.FAMELA CABIAO	Facilitator	
PMT		
52. DOLORES D. GANOTICE	BULANAO EAST ES	P3
53. IMELDA HABAN	BALONG CS	P2
54. RAMONCHITO A. SORIANO	CID	CES
55. EMILY LANGKIT	CID	PSDS
56. KAREN W. TABANGANAY	CID	PSDS
57. MARIBEL BRAVO	CID	EPS
58. JESSICA POLIG	CID	EPS II
59. VINCENT MARTINEZ	SGOD	EPS II

ENCLOSURE A

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
BCS Compound, Purok 2, Bulanao Norte, Tabuk City

TRAINING MATRIX

TIME	DAY 1	DAY 2	DAY 3	DAY 4
7:30 – 8:00	Registration			
8:00 – 8:30	Opening Program	MOL	MOL	MOL
8:30 – 9:30	Session 1: Policy Guidelines on Lesson Planning and Learning Design (DO 016 s. 2026) Speaker: IMELDA L. HABAN	**Writeshop**	**Writeshop**	FINALIZATION/ PRESENTAION OF OUTPUT
9:30-10:00	Session 2 Developmental Milestone of Kindergarteners Speaker MARICEL ALIPIO	**Writeshop**	**Writeshop**	SYNTHESIS AND EVALUATION
10:00 – 10:30	Health Break	Health Break	HEALTH BREAK	HEALTH BREAK
10:30-11:00	Session 3 Developmentally Appropriate Practices in Teaching Kindergarteners Speaker Mary Jane Binsay	Writeshop	Writeshop	Continuation of Evaluation
11:00 – 12:00	Session 4	Write-shop	Writeshop	

	Blocks of Time in Kindergarten: It's Purpose and Example Speaker: MYRNA DALO			
12:00 – 1:00	Lunch Break	Lunch Break	LUNCH BREAK	LUNCH BREAK
1:00 – 2:00	Session 5: Presentation of Aligned ECD Milestone and LCs to the Learning KITS SPEAKER RONALYN ASPERIN	WRITE SHOP	Revision, Finalization, and Submission of Weekly Kindergarten Lesson Guides	Continuation of Evaluation
2:00 – 3:00	Session 6 Play Based Learning: A Pedagogical Approach in Kindergarten Speaker Janet Taguitag			Demo Teaching
3:00 – 4:00	The ECD Checklist: A Guide for Teachers to Assess and Monitor a Child Development across Key Domains			
4:00-5:00	Writeshop			Closing Programm