Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

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Office of the Schools Division Superintendent

12 November 2026

DIVISION MEMORANDUM
No. 517, s. 2026

ATTENDANCE TO THE CONDUCT OF ORIENTATION WORKSHOP ON PLANSMART FOR SAFE SCHOOLS (PSSS)

To: **Chief Education Supervisor (CID and SGOD)**
PSDS Concerned
All others concerned

1. In relation to Regional Memorandum No. 860-2026, titled "ORIENTATION WORKSHOP ON PLANSMART FOR SAFE SCHOOLS (PSSS)", the following personnel are hereby directed to attend said activity on November 16-19, 2026 at Baguio Teachers Camp, Baguio City.

NAME	POSITION	DISTRICT	SCHOOL/OFFICE
MENCHIE P. GAMONGAN	PDO II	SDO	SGOD
LENIE L. MUGAO	PDO I	ETD 1	BULANAO CS
MARK GERALD SUYU	PDO I	NTD 1	APPAS IS

2. The DepEd PlanSmart for Safe Schools (PSSS) is a web-based disaster preparedness and contingency planning tool which is designed to help schools prepare for natural hazards and emergencies using reliable hazard and risk data, so they can better protect learners and school personnel.

3. All participants are required to bring with them laptop and extension cords.

4. Board and lodging shall be charged against the 2026 Regional DPRP funds while travelling expenses shall be charged against available Division DPRP funds/local funds.

5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed this memorandum is desired.

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

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