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Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

Office of the Schools Division Superintendent

November 13, 2026

DIVISION MEMORANDUM
No. 522, s. 2026

To: Public schools District Supervisors
All Public and Private Secondary School Head
All Others Concerned

ADDENDUM TO DIVISION MEMORANDUM NO. 476, S. 2026, TITLED DIVISION SCIENCE AND TECHNOLOGY FAIR (DSTF) ENTRY EVALUATION AND SELECTION

1. This Addendum is hereby issued to include the following additional provision in the above-mentioned Memorandum:

(a) Teaching Personnel – Participants and personnel involved in the conduct of the activity may be granted Vacation Service Credits (VSCs), subject to eligibility, documentary requirements, and approval, in accordance with DepEd Order No. 013, s. 2024, or the Revised Guidelines on the Grant of Vacation Service Credits for Teachers.

(b) Non-Teaching Personnel – Participants and personnel involved in the conduct of the activity who render duly authorized overtime services beyond regular working hours, without overtime pay, may earn Compensatory Overtime Credits (COCs), which may be availed of as Compensatory Time-Off (CTO), subject to the applicable provisions of CSC-DBM Joint Circular No. 2, s. 2004, as amended, and other pertinent rules and regulations.

2. All other provisions of the said Memorandum shall remain in full force and effect.

3. For information, guidance, and strict compliance.

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

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