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Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

10 November 2026

DIVISION MEMORANDUM
No. 525 s. 2026

ATTENDANCE TO THE WRITE-SHOP ON PACKAGING AWARD-WINNING NOMINATION ENTRIES

TO: Asst. Schools Division Superintendent
SGOD Chief and CID Chief
All Public District Supervisors and Education Program Supervisors
All School Heads
All Identified Non-Teaching Personnel
All Others Concerned

1. In view of the 2026 Civil Service Commission - Cordillera Adminsitrative Region (CSC-CAR) Learning and Development (L & D) initiatives, this office, through the School Governance and Operations Division- Human Resource Development Section (SGOD-HRDS) enjoins the attendance of the following personnel to the conduct of the **Write-shop on Packaging Award-Winning Nomination Entries** at the **CSC CAR Learning and Development Building, 116 Wagner Road, Military Cut-Off, Baguio City** on **November 25-26, 2026**.

Name	Position	Designation in PRAISE	Office
Sally P. Feken	CES	Vice Chairperson	SGOD
Harriet C. Buslig	SEPS	Member	SGOD
Shamgar Louie N. Candelario	EPS II	Secretariat	SGOD

2. The activity aims to enhance the knowledge and skills of participants in developing, organizing, and packaging compelling, evidence-based, and standards-compliant award nomination entries that effectively highlight outstanding accomplishments, exemplary practices, and significant contributions of schools division offices and other agencies, thereby increasing their competitiveness in the Civil Service Commission–Cordillera Administrative Region (CSC-CAR) Search for Outstanding Government Workers and other recognition programs.

3. Registration fees, meals and snacks, and board and lodging of the identified participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

[redacted]
CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: https://www.depedtabukcity.com