Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY

DIGITALLY RELEASED
DATE: November 19, 2026
TIME: 9:25 a.m.
BY: Kristine Keith Ambatang
SDO TABUK CITY — RECORDS UNIT —
Reference Number: RU-2026-161

November 18, 2026

DIVISION MEMORANDUM
No. 536, s. 2026

SCHEDULE OF CONDUCT OF PAPER ASSESSMENT AND ORAL INTERVIEW (BEI) FOR ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I IN THE SCHOOLS DIVISION OFFICE OF TABUK CITY.

To: Asst. Schools Division Superintendent
Members of the HRMPSB
All Others Concerned

1. The Schools Division of Tabuk City, through the Human Resource Merit, Promotion and Selection Board (HRMPSB), will conduct the paper assessment and oral interview for **Administrative Officer II and Project Development Officer I on November 24 & 26, 2026,** at **Katapatan Hall, First Floor, CID Bldg., SDO Tabuk City.**

2. The following are the applicants together with their schedules:

a. November 24, 2026- 7:30 am – 5:00 pm- Paper Assessment and Oral Interview (BEI)

ADMINISTRATIVE OFFICER II (vice Lozano) 41 APPLICANTS

7:30 AM- 12:00 NN

AO2-25-CN44-2026	AO2-28-CN44-2026	AO2-27-CN44-2026	AO2-84-CN44-2026
AO2-52-CN44-2026	AO2-48-CN44-2026	AO2-56-CN44-2026	AO2-81-CN44-2026
AO2-72-CN44-2026	AO2-40-CN44-2026	AO2-55-CN44-2026	A02-68-CN44-2026
AO2-53-CN44-2026	AO2-85-CN44-2026	AO2-78-CN44-2026	AO2-1-CN44-2026
AO2-75-CN44-2026	AO2-50-CN44-2026	AO2-41-CN44-2026	AO2-33-CN44-2026
AO2-82-CN44-2026			

1:00 PM – 5:00 PM

AO2-22-CN44-2026	AO2-83-CN44-2026	AO2-64-CN44-2026	AO2-13-CN44-2026
AO2-5-CN44-2026	AO2-61-CN44-2026	AO2-16-CN44-2026	AO2-89-CN44-2026
AO2-66-CN44-2026	AO2-12-CN44-2026	AO2-17-CN44-2026	AO2-69-CN44-2026
AO2-39-CN44-2026	AO2-86-CN44-2026	AO2-76-CN44-2026	AO2-63-CN44-2026
AO2-43-CN44-2026	AO2-29-CN44-2026	AO2-79-CN44-2026	AO2-4-CN44-2026

b. November 26, 2026- 7:30 am – 5:00 pm- Paper Assessment and Oral Interview (BEI)

PROJECT DEVELOPMENT OFFICER I (vice Galanza)- 34 APPLICANTS

7:30 AM- 12:00 NN

PDO1-47-CN44-2026	PDO1-9-CN44-2026	PDO1-29-CN44-2026
PDO1-57-CN44-2026	PDO1-11-CN44-2026	PDO1-88-CN44-2026
PDO1-35-CN44-2026	PDO1-55-CN44-2026	PDO1-40-CN44-2026
PDO1-60-CN44-2026	PDO1-56-CN44-2026	PDO1-61-CN44-2026
PDO1-28-CN44-2026	PDO1-1-CN44-2026	PDO1-2-CN44-2026
PDO1-16-CN44-2026	PDO1-33-CN44-2026	PDO1-27-CN44-2026

1:00 PM – 5:00 PM

PDO1-32-CN44-2026	PDO1-44-CN44-2026	PDO1-20-CN44-2026
PDO1-59-CN44-2026	PDO1-4-CN44-2026	PDO1-34-CN44-2026
PDO1-10-CN44-2026	PDO1-49-CN44-2026	PDO1-42-CN44-2026
PDO1-18-CN44-2026	PDO1-31-CN44-2026	PDO1-14-CN44-2026
PDO1-39-CN44-2026	PDO1-25-CN44-2026	PDO1-13-CN44-2026
PDO1-46-CN44-2026		

3. The following HRMPSB members are requested to serve during the assessment of Non-Teaching Positions:

Ginadine L. Balagso, ASDS	Chairperson
Sally P. Feken, CES	Member
Dorothy S. Asingal, AO V	Member
Atty. Sandy L. Basungit, Legal Officer	Interim Member/2nd Level Rep.
Catherine M. Badong, HRMO	Member
Karen V. Mendoza, AO II	Secretariat
Marjuline L. Lawagan, ADAS III	Secretariat
Maricel G. Gayumba, ADA VI	Secretariat
Beverly Jane S. Manganip, ADA VI	Secretariat

4. Applicants are hereby advised that their attendance on the set date is required. **No special schedule** shall be provided for applicants who fail to attend the scheduled paper assessment and oral interview (BEI).

5. For further inquiries, send your queries to **hrmpsbsdotabukcity@gamil.com**

6. Immediate dissemination of and compliance with this memorandum is desired.

CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI
OIC- Schools Division Superintendent