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SDO TABUK CITY
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Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City
Office of the Schools Division Superintendent

November 26, 2026

DIVISION MEMORANDUM
NO. 541, s. 2026

ATTENDANCE TO THE TRAINING ON LEADING WITH INNOVATION: IMPROVING SYSTEMS, INSPIRING RESULTS

To: Assistant Schools Division Superintendent
Chiefs of Divisions
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Private Elementary and Secondary School Heads
All Other Concerned Personnel

1. In line with the Department of Education's commitment to innovation, excellence, and continuous improvement, all public and private elementary and secondary school heads are hereby directed to attend the Training **on Leading with Innovation: Improving Systems, Inspiring Results**, particularly the Write-Shop on Packaging Award-Winning Nomination Entries, on **December 3–5, 2026, at Kagitingan Hall, SDO Tabuk City.**

2. The activity aims to enhance participants' competencies in developing and packaging compelling, evidence-based nomination portfolios highlighting their schools' significant programs, projects, innovations, and accomplishments for various awards and recognition programs.

3. Participants shall bring their laptops and relevant school accomplishment reports, data, photographs, and other supporting documents necessary for the workshop.

4. The outputs shall serve as working drafts for further validation, refinement, and completion prior to submission to the appropriate awarding bodies.

5. The granting of applicable service credits or other benefits for services rendered on Saturday, December 5, 2026, shall be subject to existing DepEd policies, guidelines, and applicable regulations.

6. For information, guidance, and strict compliance.

Digitally signed by CHRISTOPHER C. BENIGNO
Date: 2026.11.26 09:09:11+08'00'

CHRISTOPHER C. BENIGNO, PhD, EdD, CESO VI
OIC-Schools Division Superintendent

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