Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga

BIDS AND AWARDS COMMITTEE
Request for Quotation

Date: November 23, 2026
Deadline: December 02, 2026

RFQ No.: 2026-11-184
MOP: Small Value Procurement
ABC: ₱ 1,945,700.00

To all Eligible Suppliers/Bidders:

Please quote your lowest price appraisal inclusive of VAT (if applicable) on all/each items stated herein for the **Procurement for the Printing and Delivery of Lesson Exemplars and Learning Activity Sheets for the Strengthened Senior High SAchool (RO-CAR-26-01085)**subject to the Terms and Conditions of this RFQ. Submit your quotation signed by your duly authorized representative not later than 09:00 a.m. on the set deadline at the Schools Division of Tabuk City, Purok 2, Bulanao Norte, Tabuk City, Kalinga or send the soft copy of the requirements to tabukcity.bac@deped.gov.ph

The opening of quotation shall be on the given deadline at 09:15 at the Schools Division Office, Purok 2, Bulanao Norte, Tabuk City. For more information, please email tabukcity.bac@deped.gov.ph or call the BAC Secretariat through 09366455322.

GINADINE L. BALAGSO
BAC Chairperson

General Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave anything blank, put "N/A" if "Not Available".
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. No Price quotation/s or offer for items shall exceed Fifty Thousand Pesos (P50,000.00) and must be valid for a period of forty-five (45) calendar days from the deadline of submission.
4. Price quotation/s , to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. In case of two or more bidders are determined to have submitted the Lowest alculated Quotation/Lowest Calculated and Responsive Quotation, SDO Tabuk City shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPBB Circular 06-2005.
6. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
7. The supplier/bidder whose quotation has been accepted will be notified by the Procuring Entity prior to the expiration of the validity period of the Quotation
8. The item/s shall be delivered according to the accepted offer of the bidder. Item/s delivered shall be inspected on the scheduled date and time of the proponent. The delivery of the item/s shall be acknowledged upon he delivery to confirm the compliance with the technical specifications.
9. Payment shall be made after delivery and upon submission of the required supporting documents, by the supplier, contractor or consultant. Our Government Servicing Bank (Land Bank of the Philippines), shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours but not later than forty-eight hours, upon receipt of our advice. Please not that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
10. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Head of the Procuring Entity (HOPE) may terminate the contract once the cumulative aount of liquidated damages reaches ten percent (10%) of the contract, without prejudice to other courses of action and remedies open to it.
11. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under New Government Procurement Act RA No. 12009.

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Specific Terms and Conditions

1 Supplier's bid must not be greater than the Approved Budget of Contract (ABC) per item.

2 Supplier must serve/deliver after delivery of Purchase Request

3 Supplier shall submit the RFQ together with the following: (a) PhilGEPS Registration Certificate, (b) Valid Mayor's Permit and, (c) Omnibus Sworn Statement for P50,000 and above ABC, (d) Latest Income Tax Return for above P500,000.00 ABC

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for each item as

Item No.	Item Description	Unit	Quantity	Unit Price	Total
	Procurement for the Printing and Delivery of Lesson Exemplars and Learning Activity Sheets for the Strengthened Senior High SAchool (RO-CAR-26-01085)				
1	Modelong Banghay-Aralin sa Pag-aaral ng Kasaysayan at Lipunang Pilipino (Term 1) No. of pages: 175	pieces	40		
2	Gawaing Pampagkatuto sa Pag-aaral ng Kasaysayan at Lipunang Pilipino (Term 1) No. of pages: 46	pieces	1,800		
3	Modelong Banghay-Aralin sa Pag-aaral ng Kasaysayan at Lipunang Pilipino (Term 2) No. of pages: 127	pieces	40		
4	Gawaing Pampagkatuto sa Pag-aaral ng Kasaysayan at Lipunang Pilipino (Term 2) No. of pages: 36	pieces	1,800		
5	Modelong Banghay-Aralin sa Mabisang Komunikasyon (Term 1) No. of pages: 321	pieces	40		
6	Gawaing Pampagkatuto sa Mabisang Komunikasyon (Term 1) No. of pages: 68	pieces	1,800		
7	Modelong Banghay-Aralin sa Mabisang Komunikasyon (Term 2) No. of pages: 323	pieces	40		
8	Gawaing Pampagkatuto sa Mabisang Komunikasyon (Term 2) No. of pages: 64	pieces	1,800		
9	Lesson Exemplars for Life and Career Skills (Term 1) No. of pages: 237	pieces	30		
10	Learning Activity Sheets for Life and Career Skills (Term 1) No. of pages: 57	pieces	1,800		
11	Lesson Exemplars for Life and Career Skills (Term 2) No. of pages: 322	pieces	30		
12	Learning Activity Sheets for Life and Career Skills (Term 2) No. of pages: 76	pieces	1,800		
13	Lesson Exemplars for General Science (Term 1) No. of pages: 396	pieces	40		
14	Learning Activity Sheets for General Science (Term 1) No. of pages: 84	pieces	1,800		
15	Lesson Exemplars for General Science (Term 2) No. of pages: 831	pieces	40		
16	Learning Activity Sheets for General Science (Term 2) No. of pages: 96	pieces	1,800		

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17	Lesson Exemplars for General Mathematics (Term 1) No. of pages: 225	pieces	40		
18	Learning Activity Sheets for General Mathematics (Term 1) No. of pages: 96	pieces	1,800		
19	Lesson Exemplars for General Mathematics (Term 2) No. of pages: 289	pieces	40		
20	Learning Activity Sheets for General Mathematics (Term 2) No. of pages: 93	pieces	1,800		
21	Lesson Exemplars for Effective Communication (Term 1) No. of pages: 145	pieces	40		
22	Learning Activity Sheets for Effective Communication (Term 1) No. of pages: 57	pieces	1,800		
23	Lesson Exemplars for Effective Communication (Term 2) No. of pages: 142	pieces	40		
24	Learning Activity Sheets for Effective Communication (Term 2) No. of pages: 39	pieces	1,800		
	Other Requirements: - packed by 10 pieces in each copy/ pc -Dropping Area- Schools Division of Tabuk City -see attached Recommended/Minimum Technical Specifications				
	ABC	**1,945,700.00**			

Business/Company Name: _____

PhilGEPS Registration Number (Required): _____

Printed Name and Signature of Dealer/Authorized Representative: _____

Business Address: _____

Contact Number: _____ Email Address: _____

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PRINTING & DELIVERY OF LESSON EXEMPLARS (LEs) & LEARNING ACTIVITY SHEETS (LAS)

Recommended/Minimum Technical Specifications

LESSON EXEMPLARS (LE)/MODELONG BANGHAY	LEARNING ACTIVITY SHEETS (LAS)/ GAWAING PAMPAGKATUTO
Book size: A4 (8.3" x 11.7")	**Book size:** A4 (8.3" x 11.7")
Total No. of Pages: The actual number of pages may vary. Please refer to the Ready-to-Print (RTP) materials uploaded on the DepEd website for the final page count.	**Total No. of Pages:** The actual number of pages may vary. Please refer to the Ready-to-Print (RTP) materials uploaded on the DepEd website for the final page count.
Cover stock: Foldcote Cal. 12 solid white Inside pages uncoated text paper	**Cover stock:** Foldcote Cal. 12 solid white Inside pages uncoated text paper
Basis wt. 60 gsm with -3%; **Opacity** 90% with -3%; **Brightness** 80% with -3%	**Basis wt.** 60 gsm with -3%; **Opacity** 90% with -3%; **Brightness** 80% with -3%
Colors: **Cover** 4 colors with 1 side UV coating/1 color or self-cover	**Colors:** **Cover** 4 colors with 1 side UV coating/1 color or self-cover
Inside pages Black back-to-back print	**Inside pages** Black back-to-back print
Finishing/Binding: Saddle Stitched/Perfect Binding	**Finishing/Binding:** Saddle Stitched/Perfect Binding

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